TRANSFER REQUESTS

Nonresident students shall not be permitted to attend District schools except as provided below.

EXCEPTIONS

Resident students who move out of the District during the school year may be permitted to continue enrollment for the remainder of the six-week grading period tuition free, provided that the student has not caused discipline or attendance problems.

HIGH SCHOOL SENIORS

A senior student whose parents have moved out of the District may complete grade 12, tuition free, in the same school the student attended in grade 11, provided that the student has not caused discipline problems or failed to maintain good attendance. To be eligible, the student must have completed all of his or her sophomore and junior years within the District and must have earned 19 or more credits.

NONRESIDENT DISTRICT EMPLOYEES

A nonresident full-time employee may request that his or her child be admitted into District schools by filing an application with the Superintendent or designee. Transfers shall be granted for one year at a time, on a tuition-free basis.

Campus assignment shall be made by the Superintendent or designee. However, the District shall allow children of full-time employees to attend the District school where the parent is employed, provided there is space available and there are no discipline, attendance, or other disruptive problems at the school. This benefit shall become void upon termination of employment.

DESIGNATED PROGRAMS

Nonresident students who are accepted in Board-approved designated programs such as elementary Schools of Choice or secondary International Baccalaureate programs may be allowed to attend schools in the District.

Nonresident students accepted in designated programs and approved for transfers are responsible for payment of District tuition and all fees required for participation in the programs.

Exiting a specially designated program for any reason rescinds the approved interdistrict transfer and the student shall be withdrawn from the District.

FUTURE RESIDENT STUDENT

A future resident of the District who provides a legally signed contract for a house or apartment that provides for occupancy within 45 days of application for admission to school may be allowed to enroll. Failure to occupy the dwelling within 45 days may result in the withdrawal of the student and payment of tuition from the first day of attendance.

TRANSFER APPLICATION

Except for nonresident students who are completing a six-week grading period, all nonresident students approved under the other

exceptions listed above shall have an approved Interdistrict Transfer Application on file at the school of attendance.

Interdistrict Transfer Applications for the Schools of Choice and International Baccalaureate programs must be submitted within a specified window of time. [See FDA(EXHIBIT)]

FACTORS

In approving transfers, the Superintendent shall consider availability of space and instructional staff, the student's disciplinary history, and attendance records.

Written notification of any transfer revocation shall be sent to the school district of residence.

TRANSPORTATION

All nonresident students who are allowed to enroll or who remain enrolled in the District are responsible for their own transportation to and from school.

FALSIFYING RECORDS

If any student, parent, or legal guardian falsifies enrollment information, including an address, and the student is not a resident, the student shall be removed immediately and shall not be allowed to complete the current semester in the District. The District reserves the right to verify the residency of any student. [See FD (LEGAL)]

UIL

All University Interscholastic League (UIL) rules shall be followed when considering transfer requests. The receiving campus principal and athletic director or fine arts director shall render decisions with respect to the eligibility of a transfer student for participation in UIL activities.

REVOCATION OF TRANSFER

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations or poor academic performance may result in revocation of the transfer agreement. The effective date of the revocation will be set in accordance with the written transfer agreement.

Transfers may also be rescinded if class size exceeds state guidelines, facilities become overcrowded, or other reasons exist which are deemed to be in the best interest of the District or campus.

TUITION

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

WAIVERS

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

NONPAYMENT

The District may initiate withdrawal of students whose tuition payments are delinquent.

APPEALS

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.