GIFTS FROM THE PUBLIC

The Board may accept any bequest or gift of money or property on behalf of the District. The gift shall become the sole property of the District for its use and disposition. All gifts shall be given to the District and not to a particular organization. At the discretion of the Superintendent or designee, the gift may be used for a specific campus or organization.

CRITERIA FOR ACCEPTANCE

The Board may elect not to accept a gift if any of the following apply:

1. The gift would begin a program for which the District would be unwilling to assume financial responsibility when the gift or grant funds are exhausted.
2. The gift may result in hidden costs for the District.
3. The gift may require the District to employ additional personnel.
4. The gift would place restrictions on other District programs.
5. Acceptance of the gift would imply the District's endorsement of any business or product.

The Board shall not accept a gift if either of the following apply:

1. The gift would be inappropriate or harmful to students.
2. The gift would be in conflict with any provision of state law, federal law or District policy.

BOARD APPROVAL

Any individual or group, including PTO or booster clubs, wishing to give the District money, material, services, or equipment shall describe, in writing, the proposed gift.

Upon receipt of this proposal, the chief financial officer shall consult with appropriate staff to evaluate the proposed gift.

The Board shall consider the administration's recommendation and decide whether to accept or reject the gift. The proposed gift shall not be accepted without formal permission given by the Board.

ACCEPTANCE THRESHOLD

All gifts at or above a value of $5,000 shall be taken before the Board for approval. Not withstanding the above, the Superintendent may accept gifts below this threshold if the criteria set forth in CRITERIA FOR ACCEPTANCE is followed.

Any subsequent donation or gift by the same individual or organization earmarked for a similar purpose must be presented to the Board for approval regardless of the amount.