

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

GKA
(LOCAL)

CIVILITY POLICY

The Board invites and welcomes parents and other members of the public to its schools. The District is committed to treating parents and other community members with respect and expects the same in return. To that end, the District must keep schools and administrative offices free from disruptions and prevent unauthorized persons from entering school and District property.

Accordingly, this policy promotes mutual respect, civility, and orderly conduct among District employees, parents, and visitors. The District does not intend this policy to deprive any person of his or her right to freedom of expression. Rather, the District seeks to maintain, to the extent possible and reasonable, a safe, harassment-free workplace for District students and staff. In the interest of presenting teachers and other employees as positive role models, the District encourages positive communication and discourages volatile, hostile, or aggressive actions. The District seeks and encourages patrons to cooperate with this endeavor.

DISRUPTIVE
INDIVIDUALS

An individual engaging in disruptive behavior shall be required to leave District property. Any individual who disrupts or threatens to disrupt school or office operations, threatens the health and safety of students or staff, willfully causes property damage, uses loud and/or offensive language that could provoke a violent reaction, or who has otherwise established a continued pattern of unauthorized entry on District property shall be directed to leave school or District property or a school-related event by the school's principal or other administrator.

DIRECTIONS TO
STAFF IN DEALING
WITH ABUSIVE
INDIVIDUALS

If any visitor uses obscenities or speaks in a demanding, loud, insulting, and/or demeaning manner, the administrator or employee to whom the remarks are directed shall calmly and politely warn the speaker to communicate with civility. If the abusive individual does not stop the behavior, the District employee shall verbally notify the abusive individual that the meeting, conference, or telephone conversation is terminated; if applicable, the employee shall direct the abusive individual to promptly leave the District premises or the school-related event or activity.

INCIDENT REPORT

When an incident occurs, the staff member shall immediately notify his or her supervisor and provide a written report of the incident as soon as possible. Copies of the incident report shall be filed with the Superintendent's office.

AUTHORIZATION TO
ACT

Principals and other designated employees are authorized to:

1. Refuse entry onto school grounds to persons who do not have legitimate business at the school;

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CONDUCT ON SCHOOL PREMISES

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2. Request any unauthorized person or any person engaging in unacceptable conduct to leave the school grounds;
3. Request assistance of law enforcement officers in cases of emergency; and
4. Seek prosecution for violations of law as permitted by statute.

OFF-CAMPUS
ACTIVITIES

Employees shall be designated to ensure appropriate conduct of participants and others attending a school-related activity at non-District or out-of-District facilities. Those so designated shall coordinate their efforts with persons in charge of the facilities.

PROHIBITIONS
TOBACCO AND
E-CIGARETTES

The District prohibits smoking and the use of tobacco products and e-cigarettes on District property, in District vehicles, or at school-related activities.

WEAPONS

The District prohibits the unlawful use, possession, or display of any firearm, illegal knife, club, or prohibited weapon, as defined at FNCG, on all District property at all times.

EXCEPTION

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a District-approved activity supervised by proper authorities. [See FOD]

ATHLETIC EVENTS—
CROWD CONTROL

The District shall implement the following crowd control procedures at school athletic events, as applicable:

1. The designated administrator shall provide security escorts for event officials to their dressing area, to and from the playing field or court, and to the exit of the playing facility as deemed necessary for the officials' safety. Officials shall be notified of the identity of the designated administrator and where he or she will be located during the event.
2. The District shall provide police officers or security guards at high school athletic events and at junior high school athletic events held at District facilities, as deemed necessary.
3. At the beginning of each event, the announcer shall read a prepared statement concerning UIL regulations and the necessity for good sportsmanship. The statement shall be prepared by the Superintendent or designee and shall be incorporated into administrative regulations.
4. The lights on the playing field shall be dimmed as soon as feasible after the event to encourage the crowd to leave.
5. The parking lot shall be monitored at least once during each period of the event.

COMMUNITY RELATIONS
CONDUCT ON SCHOOL PREMISES

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6. The designated administrator shall be responsible for meeting with the officials after the event and for informing both schools by phone the next school day of any unsportsmanlike conduct of fans, players, or coaches and of any unprofessional behavior on the part of the officials. Written reports shall be sent to the Superintendent and principal of each school as soon as possible.
7. The principal shall be responsible for initiating disciplinary measures against students guilty of violations. The Superintendent shall evaluate and initiate potential criminal charges against any nonstudents, if appropriate.