***Note:*** For employee and student use of District technology resources, see CQ.

TECHNOLOGY RESOURCES

For purposes of this policy, “technology resources” means electronic communication systems and electronic equipment.

AVAILABILITY OF ACCESS

Access to the District’s technology resources, including the Internet, shall be made available to Board members primarily for official duties and in accordance with administrative regulations.

LIMITED PERSONAL USE

Limited personal use of the District’s technology resources shall be permitted if the use:

1. Imposes no tangible cost on the District; and
2. Does not unduly burden the District’s technology resources.

ACCEPTABLE USE

A Board member shall be required to acknowledge receipt and understanding of the user agreement governing use of the District’s technology resources and shall agree in writing to allow monitoring of their use. Noncompliance may result in suspension of access or termination of privileges. Violations of law may result in criminal prosecution.

MONITORED USE

Electronic mail transmissions and other use of the District’s technology resources by a Board member shall not be considered private. The Superintendent or designee shall be authorized to monitor the District’s technology resources at any time to ensure appropriate use.

DISCLAIMER OF LIABILITY

The District shall not be liable for a Board member’s inappropriate use of technology resources, violations of copyright restrictions or other laws, mistakes or negligence, and costs incurred. The District shall not be responsible for ensuring the availability of the District’s technology resources or the accuracy, appropriateness, or usability of any information found on the Internet.

RECORDS RETENTION

A Board member shall retain electronic records, whether created or maintained using the District’s technology resources or using personal technology resources, in accordance with the District’s record management program. [See BBE, CPC]