See the following pages for forms to be used by employees for disclosing potential conflicts of interest:

Exhibit A: Affidavit Disclosing Substantial Interest in a Business Entity or in Real Property, as defined in Local Government Code 171.002 — 2 pages

Exhibit B: Affidavit Disclosing Interest in Property, under Government Code Chapter 553, Subchapter A — 1 page

ADDITIONAL DISCLOSURE: The Superintendent and any other employees identified by Board policy as being required to file the conflicts disclosure statement, in accordance with Local Government Code 176.003–.004, may access that form on the Texas Ethics Commission Web site at http://www.ethics.state.tx.us.

EXHIBIT A

AFFIDAVIT DISCLOSING SUBSTANTIAL INTEREST
IN A BUSINESS ENTITY OR IN REAL PROPERTY

STATE OF TEXAS
COUNTY OF BEXAR

I, _____ *(name)*, as an employee of Randolph Field Independent School District, make this affidavit and on my oath state the following:

1. I have a substantial interest in:

   ☐ a business entity, as those terms are defined in Local Government Code Sections 171.001–.002, that would experience a special economic effect distinguishable from its effect on the public by an action of the Board or the District. [See BBFA]

   or

   ☐ real property for which it is reasonably foreseeable that an action of the Board or District will have a special economic effect on the value of the property distinguishable from its effect on the public.

2. The business entity or real property is

   _____

   (name/address of business or description of property).

   I _____ have a substantial interest in this business entity or real property as follows: *(check all that apply)*

   ☐ Ownership of ten percent or more of the voting stock or shares of the business entity.

   ☐ Ownership of ten percent or more of the fair market value of the business entity.

   ☐ Ownership of $15,000 or more of the fair market value of the business entity.

   ☐ Funds received from the business entity exceed ten percent of my gross income for the previous year.

   ☐ Real property is involved and I have an equitable or legal ownership with a fair market value of at least $2,500.

3. The statements in this affidavit are based on my personal knowledge and are true and correct.

Signed _____ *(date)*

Signature of employee _____

Title _____

STATE OF TEXAS
COUNTY OF BEXAR

Sworn to and subscribed before me on this _____ day of _____ *(month)*, _____ *(year)*.

_____, Notary Public, State of Texas

NOTE: *This affidavit should be filed with the Superintendent, Board President, or a designee before the Board takes action concerning the business entity or real property.*

EXHIBIT B

AFFIDAVIT DISCLOSING INTEREST IN PROPERTY

STATE OF TEXAS
COUNTY OF BEXAR

I, _____ *(name)*, as Superintendent of Randolph Field Independent School District, make this affidavit and on my oath state the following:

1. I have a legal or equitable interest in property to be acquired with public funds, either by purchase or condemnation. The property is described as follows:

   _____.

2. The nature, type, and amount of interest, including percentage of ownership, I have in the property is:

   _____.

3. I acquired my interest in the property on _____ *(date)*.

4. The information stated in this affidavit is personally known by me to be correct and contains the information required by Section 553.002, Government Code.

Signed _____ *(date)*

Signature of Superintendent _____

STATE OF TEXAS
COUNTY OF BEXAR

Sworn to and subscribed before me on this _____ day of _____ *(month)*, _____ *(year)*.

_____, Notary Public, State of Texas

NOTE: *This affidavit must be filed with the county clerk(s) of the county or counties in which the property is located and of the county in which the Superintendent resides within ten days before the date on which the property is to be acquired by purchase or condemnation.*