GRADE DEFINITIONS

The College District shall have appropriate standards for evaluating student performance and for determining grades and graduation requirements.

To the extent practical, procedures shall encourage and recognize academic excellence.

The College District uses the following grading system:

A — The student demonstrates mastery of course content and meets course objectives. The grade of "A" is an exceptional grade attained by students demonstrating exceptional performance of college-level work.

B — The student demonstrates mastery of course content and meets selected objectives. The grade of "B" is an above-average grade attained by students demonstrating above-average performance of college-level work.

C — The student demonstrates acceptable competency in coursework and meets selected course objectives. The grade of "C" is an average grade attained by students demonstrating average performance of college-level work. Students with concurrent enrollment for high school and college credit must maintain a minimal grade of "C" in the course.

D — The student demonstrates minimal performance in coursework and does not meet course objectives. The grade of "D" is considered unsatisfactory in a student's major field of study, and this grade generally does not transfer.

F — Failure. No credit is given for the grade of "F."

I — Incomplete. The grade of "I" indicates that the student has a valid excuse for failure to complete the work required during the semester.

Incomplete work should be completed within the regular term.

Failure to remove an "I" during the succeeding regular term may result in an "F" being placed on the permanent record.

W — Withdrew passing or dropped before automatic withdrawal date.

P — Passing. Used only for orientation course and credit by award.

S — Satisfactory. Used for nondegree courses.

U — Unsatisfactory. Used for nondegree courses.

NC — Noncredit. Used for audited courses.

VALUE OF GRADE POINTS

In determining grade point averages (GPAs), all hours where grade points are given shall be considered in computing GPAs.

Grade points are granted on college courses on the basis of the value in semester hours of the course and the grade made in the course as follows:

A = 4 grade points per semester hour

B = 3 grade points per semester hour

C = 2 grade points per semester hour

D = 1 grade point per semester hour

E = 0 grade points per semester hour

GRADE POINT DETERMINATION

The GPA is computed by dividing the total number of grade points earned by the total number of semester hours attempted. Grades of I, W, P, S, U, NC, and F in pass/fail courses are excluded from GPA calculation.

Grades earned in developmental courses are also excluded from GPA calculation.

INSTRUCTIONAL SERVICES

FOREIGN COURSEWORK

The College District accepts appropriate coursework from accredited institutions outside the United States, provided that the student successfully completed the courses.

A student requesting credit for coursework completed at an institution outside the United States must first apply for admission to the College District and enroll in courses in the College District. To receive transfer credit from foreign institutions, the student must bring an official copy of the transcript from the institution and a certification and translation report from World Education Services (WES), the American Association of Collegiate Registrars and Admission Officers (AACRAO), or the Foreign Credentials Service of America (FCSA) to the College District admissions office. Certification and translation services provided by an entity other than WES, the AACRAO, or the FCSA shall not be accepted. The cost for certification and translation must be paid by the student. Only the maximum number of hours accepted by the department for transfer work shall be considered.