COUNSELOR DUTIES

The primary responsibility of a school counselor is to counsel students to fully develop each student's academic, career, personal, and social abilities. In addition, a counselor shall:

1. Participate in planning, implementing, and evaluating a comprehensive developmental guidance program to serve all students and to address the special needs of students who are:
   a. At risk of dropping out of school, becoming substance abusers, participating in gang activity, or committing suicide;
   b. In need of modified instructional strategies; or
   c. Gifted and talented, with emphasis on identifying and serving gifted and talented students who are educationally disadvantaged.
2. Consult with students' parents or guardians and make referrals as appropriate in consultation with parents or guardians.
3. Consult with school staff, parents, and other community members to help them increase the effectiveness of students' education and promote student success.
4. Coordinate people and resources in the school, home, and community.
5. With the assistance of school staff, interpret standardized test results and other assessment data that help a student make educational and career plans.
6. Deliver classroom guidance activities or serve as a consultant to teachers conducting lessons based on the school's guidance curriculum.

*Education Code 33.006*

PROGRAM DESIGN

The counselor shall design the developmental guidance and counseling program to include:

1. A guidance curriculum to help students develop their full educational potential, including the student's interests and career objectives.
2. A responsive services component to intervene on behalf of any student whose immediate personal concerns or problems put the student's continued educational, career, personal, or social development at risk.

3. An individual planning system to guide a student as the student plans, monitors, and manages the student's own educational, career, personal, and social development.

4. System support to support the efforts of teachers, staff, parents, and other members of the community in promoting the educational, career, personal, and social development of students.

*Education Code 33.005*

PARENTAL REVIEW AND CONSENT

Before implementing a comprehensive and developmental counseling and guidance program, each school shall annually conduct a parents' preview of the program. All materials, including curriculum to be used during the year, shall be available on the campus for any parent or guardian to preview during school hours. No material or curriculum may be used in the counseling and guidance program that is not included in the materials available for preview.

Each school shall obtain and keep as part of the student's permanent record written consent by the parent or legal guardian for the student to participate in those activities for which the District requires parental consent. The consent form shall include specific information on the content of the program and the types of activities in which the student will be involved.

*Education Code 33.003, 33.004*

CONSENT GUIDELINES

The Board shall adopt guidelines to ensure that written consent is obtained from the parent, legal guardian, or other person showing evidence of legal responsibility other than a court order for the student to participate in those activities for which parental consent is required. *Education Code 25.001(j), 33.003*