DISTRICTWIDE IMPROVEMENT TEAM	In compliance with Education Code 11.251, the Districtwide Improvement Team (committee) shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major Districtwide classroom instructional programs identified by the Board or its designee. The committee shall serve exclusively in an advisory role except that the committee shall approve staff development of a Districtwide nature.
CHAIRPERSON	The Superintendent shall be the Board's designee and shall name the chairperson of the committee from among the committee's members. The Superintendent shall meet with the committee periodically.
MEETINGS	The chairperson of the committee shall set its agenda, and shall schedule at least three meetings per year; additional meetings may be held at the call of the chairperson. All committee meetings shall be held outside of the regular school day.
DUTIES OF COMMITTEE	The committee shall perform duties as described in BQA(LEGAL).
COMPOSITION	The committee shall be composed of 19 members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. At least two-thirds of the District and campus professional staff shall be classroom teachers. The remaining one-third shall be professional nonteaching District- and campus-level staff. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.
COMMUNITY INPUT	The Superintendent or designee shall ensure that the District-level committee obtains broad-based community, parent, and staff input and provides information to those persons on a systematic basis. Methods of communication shall include, but not be limited to, periodic meetings to gather input and provide information on the work of the committee. These meetings shall be advertised in District publications and through the media.
PARENTS	The committee shall include two parents of students currently enrolled within the District, selected in accordance with administrative procedures. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition, and shall solicit volunteers. [See BQA (LEGAL)]
COMMUNITY MEMBERS	The committee shall include two community member selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to

ensure that community residents are informed of the committee and are provided the opportunity to participate, and shall solicit volunteers. The community member representatives must reside in the District.

BUSINESS REPRESENTATIVES

The committee shall include two business persons, selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate, and shall solicit volunteers. The business member representatives need not reside in nor operate businesses in the District.

PROFESSIONAL STAFF

The campus-level members shall consist of: three classroom teachers from the District's special programs (e.g., compensatory education, special education, bilingual education, and gifted and talented education), four regular program elementary classroom teachers, five regular program secondary classroom teachers, and one nonteaching campus-based professional employee.

Each representative shall be nominated by and elected from the representative grouping.

The District-level membership shall consist of District-level nonteaching professional members who shall be nominated by and elected from the District-level professional staff.

ELECTIONS

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee. [See also DGA]

The consent of each nominee shall be obtained before the person's name may appear on the ballot. Election of the committee shall be held in the fall of each school year at a time determined by the Board or its designee. Nomination and election shall be conducted in accordance with this policy and administrative regulations.

TERMS

Representatives shall serve staggered three-year terms and shall be limited to two consecutive terms on the committee. After the initial election or selection, representatives shall draw lots, within each representative category, to determine the length of initial terms.

VACANCY

If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election.

OTHER ADVISORY GROUPS

The existence of the District-level committee shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.