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**Note:** For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.

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A student shall be assigned to a school in the attendance area in which he or she resides.

**Class Changes**

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

**Assignments /  
Reassignments**

The Superintendent shall be authorized to reassign a student to conform to any change in attendance areas. When student reassignment is deemed necessary by the Superintendent, the parent(s) or guardian of each student reassigned shall be notified individually in writing.

**Application for  
Transfer between  
Schools**

Transfer requests for any special program offered by the District shall default to the application process for admittance into that special program and shall not be addressed through this transfer process.

All other transfers between District schools shall be by application on a space-available basis.

The Superintendent or designee shall establish an annual intradistrict transfer window. During this window, the District shall consider submitted transfer requests, in the following order:

1. The children of full-time employees.
2. Children of District residents.
3. All other requests for transfer.

Once a transfer has been granted, the transfer student shall enter the feeder pattern of the school into which he or she transferred and shall remain in the feeder pattern until the student graduates, the transfer is revoked, or the student requests to transfer to another school.

**Special Transfer  
Window**

The Superintendent or designee may also establish a special transfer window. Intradistrict transfer requests submitted during this window shall be considered on a first-come, first-served basis.

**Exception**

*Sibling Transfers*

A sibling of a current transfer student shall be granted a transfer if the applicant's sibling has been in attendance at the requested

Arlington ISD  
220901

ADMISSIONS  
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB  
(LOCAL)

school for one full year prior to the transfer request and if there is space available.