

Relation to Essential Knowledge and Skills

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

Guidelines for Grading

The Superintendent or designee shall ensure that the District develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

Grade Reports / Report Cards

The District shall place grade reports/report cards in the student management system every nine weeks for all students. Performance shall be measured in accordance with this policy and the standards established in EIE.

In kindergarten–grade 4, promotion to the next grade level shall be based on demonstrating mastery of a majority of the course-level, grade-level standards (essential knowledge and skills) for each subject as indicated on the standards-based report card for each grade level.

Progress Reporting

At the third week of each grading cycle, the District shall give written notice to a parent if a student's performance in a curriculum subject is consistently unsatisfactory. Except for students in kindergarten–grade 4, at the sixth week of a grading cycle the District shall give written notice to parents of students in grades 5–12 regardless of a student's performance in a curriculum subject.

Conferences

In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent as needed.

Teacher Responsibility

Each teacher shall have a responsibility to keep each parent informed of student progress through progress reports, personal phone calls, email, and conferences.

If a student in grades 5–12 is to receive a grade lower than a 70 for any grading period, the teacher shall inform the parent or guardian

prior to the parent receiving an official grade report, preferably by personal conference or telephone call. The teacher shall keep records of contact with parents.

If a student in kindergarten–grade 4 is not on track to master a majority of the course-level, grade-level standards for any subject indicated on the standards-based report card in any grading period, the teacher shall inform the parent or guardian prior to the parent receiving an official grade report, preferably by personal conference or telephone call. The teacher shall keep records of contact with parents.

Academic Dishonesty

A student found to have engaged in academic dishonesty shall be subject to disciplinary penalties in accordance with the Student Code of Conduct and the Academic Integrity Code found in EIA(REGULATION). The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.