

Certificates of Coursework Completion

Certificates of coursework completion shall be issued to senior students who successfully complete state and local credit requirements for graduation but who fail to meet all applicable exit-level testing requirements. The student's academic achievement record shall indicate the date on which the certificate was issued. [See EIF, FMH]

In order to earn a certificate of coursework completion, the student shall:

1. Attempt mastery of the exit-level testing requirements each time it is offered during the school year.
2. Complete all state requirements for the minimum number of approved credits.
3. Participate in all available remediation activities. If the student refuses to participate in the remediation class for state-mandated assessments, he or she shall sign a contract stating this denial of remediation.
4. Have an academic committee certify that the requirements above have been met in order to be granted permission to participate in the graduation exercises.

Partial Credit

When a student earns a passing grade in only one semester of a two-semester course and the combined grade for the two semesters is lower than 70, the District shall award the student credit for the semester with the passing grade. The student shall be required to retake only the semester in which he or she earned the failing grade.

Full Credit

Credit for both semesters shall be granted when:

1. A student earns a passing grade for both semesters of the course; or
2. A student earns a passing grade for only one semester of a course, but the combined average of the two semesters is 70 or higher.

Withdrawal or Late Enrollment

A migrant or homeless student who enrolls after the first day of instruction or who withdraws early shall be provided opportunities to achieve mastery of the essential knowledge and skills to meet course requirements. Teachers and counselors shall consider the student's particular circumstances in determining appropriate opportunities, which may include, but are not limited to:

1. Individualized work.
2. Tutorial sessions.

3. Testing to verify mastery of the essential knowledge and skills.
4. Early final examinations.