

The Superintendent and the Board encourage employees to take advantage of educational opportunities offered at nearby universities and colleges for professional improvement.

The Superintendent and the Board contract with or employ each employee for a certain number of duty days or hours per day. Employees may not use university or college attendance to be away from their responsibilities at any time during the duty day. However, if there are circumstances whereby an employee requests to rearrange his or her duty day, such variance may be permitted only by written consent from the associate superintendent, chief academic officer, chief financial officer, or chief operations officer, as appropriate. An employee requesting an exception will receive a written response from the executive director of human resources.