

**Campus Academic  
Advisory Council**

A campus academic advisory council shall be established on each campus to assist the principal. The council shall meet for the purpose of implementing planning processes and site-based decision making in accordance with Board policy and administrative procedures and shall be chaired by the principal.

The council shall serve primarily in an advisory or consultative manner regarding:

1. The development, review, and revision of the campus plan,
2. The review of major campus programs,
3. The campus budget,
4. The review of student performance and campus plan progress,
5. The review of drop-out and completion rate information [see BQA(LEGAL)], and
6. Opinions related to campus waivers.

The council shall:

1. Approve staff development portions of the campus plan,
2. Determine the manner in which performance incentives shall be used, and
3. Hold an annual public meeting after campus ratings have been received.

**Duties of Council**

The council shall perform duties as described at BQB(LEGAL).

**Campus  
Performance  
Objectives**

Each principal shall be responsible for the development of campus performance objectives. These objectives shall be formulated annually in accordance with a schedule established by the District, shall support the District's educational goals, and shall be specific to the indicators in the Academic Excellence Indicator system. The Board shall review and approve campus performance objectives.

**Waivers**

The principal shall be responsible for ensuring that no campus-initiated decision violates rule, law, or policy, unless the campus has obtained a waiver [see BQB(LEGAL) preceding and BF].

Except as prohibited by law [see BF], a campus may apply to the Board for a waiver of a local policy. An application for a waiver must state the achievement objectives of the campus and the reasons for requesting the waiver.

**Communications**

The principal or designee shall ensure that the campus-level council obtains broad-based community, parent, and staff input, and

provides information to those persons on a systematic basis. Methods of communication shall include, but not be limited to, articles in District or campus publications regarding work of the council.

**Composition**

The council shall be composed of members, including the principal, who shall represent campus-based professional staff, parents, businesses, and the community. At least two-thirds of the District and campus professional staff shall be classroom teachers. The remaining staff shall be professional nonteaching District- and campus-level staff. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus including, but not limited to, central office staff.

Parents

The council shall include at least two parents of students currently enrolled within the District, selected in accordance with administrative procedures. The principal shall, through various channels, inform all parents of campus students about the council's duties and composition and shall solicit volunteers. [See BQB(LEGAL)]

Community Members

The council shall include at least two community members, selected in accordance with administrative procedures that provide for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that community residents are informed of the council and are provided the opportunity to participate and shall solicit volunteers. All community member representatives must reside in the District.

Business Representatives

The council shall include at least two business representatives, selected in accordance with administrative procedures that provide for adequate representation of the community's diversity. The principal shall use several methods of communication to ensure that community residents are informed of the council and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.

Students

Students may be appointed to serve on high school councils.

Campus-Based Professionals

Campus-based professionals shall be nominated and elected by professionals assigned to that campus.

District-Level Personnel

District-level personnel shall be appointed by the Superintendent or designee.

**Elections**

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the council. Nominated employees shall give their consent to serve on the council before they are eligible

for election. Nominations and elections shall be conducted in accordance with this policy and administrative regulations.

**Terms**

Representatives shall serve staggered three-year terms and shall be limited to two consecutive terms on the team. After the initial election or selection, representatives shall draw lots, within each representative category, to determine the length of initial terms.

**Vacancy**

A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.

**Meetings**

The principal shall set the agenda and shall schedule at least four meetings per year. Additional meetings may be held at the call of the principal. Meetings shall be prescheduled for the year with notices sent to members at least one week prior to each meeting. All meetings shall be held at a time that does not inhibit attendance of any specific group.