

<b>Authority</b>	The Superintendent or designee is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language. A claimed violation based upon race, religion, color, sex, disability, national origin, or ancestral language may be appealed under FNG(LOCAL) or GF(LOCAL), as applicable.
<b>Availability</b>	The Superintendent or designee may grant a student's transfer based on program availability. Program availability is defined as the ability to accommodate additional students without adversely affecting staffing, class size, instructional delivery, facility space, support services, the overall budget, and the best interests of the District.
<b>Children of District Employees</b>	A nonresident student who is over the age of five years but not over the age of 18 years, and who has not completed high school may enroll in the District, depending upon program availability, if the student's parent is a full-time equivalent employee of the District but is not a resident of the District. Annual renewal shall be required. Children of employees shall be subject to all provisions of this policy.
<b>Resident Students</b>	A resident student who becomes a nonresident during the course of the school year may make application to continue attendance for the remainder of the school year under the provisions of this policy.
<b>Transfer Requests</b>	A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfer applications must be submitted by June 1 prior to the beginning of the school year for which the transfer is requested. Transfers shall be granted for one regular school year at a time.
<b>Factors</b>	Transfer approvals shall be subject to the following requirements: <ol style="list-style-type: none"><li>1. Timely application shall be made by the student, parent, or guardian on the appropriate forms available from the office of the assistant superintendent for human resources.</li><li>2. A transfer shall not violate existing statutes.</li><li>3. A transfer shall not be approved that would limit the educational opportunities of resident students.</li><li>4. Applications for transfers shall be considered on an annual basis. The approval of a student's transfer for one year shall not imply or guarantee that the student's transfer will be approved for the following year.</li></ol>

5. To the extent permitted by law, attendance, academic performance, including grades and results of the state-mandated assessment system, and the disciplinary history shall be considered for transfer approval.

Transfer  
Agreements

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.

Assignments

To avoid overcrowding of schools and to keep proper balance in enrollment across the District, the Superintendent or designee shall assign transfer students to a campus upon entry into the District.

**Transportation**

The District shall not provide transportation of transfer students, except as required by law.

**UIL Participation**

The eligibility of a transfer student to participate in UIL activities shall be determined in accordance with all applicable UIL regulations.

**Tuition**

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

**Appeals**

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.