

Scope of Use

The District shall permit nonschool use of designated District facilities for educational, recreational, civic, or social activities when these activities do not conflict with school use or with this policy.

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.

Note: See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

Nonprofit Fund-Raising

The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

For-Profit Use

The District shall not permit individuals or for-profit organizations to use its facilities for financial gain; however, the District shall permit private academic instruction, as well as public performances, recitals, or presentations so long as no admission fee is charged, when these activities do not conflict with school use or with this policy.

Scheduling

Requests for nonschool use of District facilities shall be considered on a first-come, first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

Approval of Use

The Superintendent is authorized to approve use of any District facility.

Exception

No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

GKD
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Emergency Use	In case of emergencies or disasters, the Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities.
Facilities Not Available	With the exception of Board-approved events benefiting the community and organized by nonprofit civic groups, the following facilities shall not be available for nonschool use: <ol style="list-style-type: none"><li data-bbox="552 535 747 577">1. The gym.<li data-bbox="552 588 893 630">2. The football stadium.<li data-bbox="552 640 844 682">3. The softball field.<li data-bbox="552 693 828 735">4. The field house.<li data-bbox="552 745 876 787">5. The computer labs.
Use Agreement	Any organization or individual approved for a nonschool use of District facilities shall be required to complete the school facility rental agreement form indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.
Fees for Use	Nonschool users shall be charged a fee for the use of designated facilities. The District shall establish and publish a schedule of fees based on the cost of the physical operation of the facilities, as well as any applicable personnel costs for supervision, custodial services, food services, security, and technology services. Facility fees shall be paid to the business office prior to the date of the use. A custodian shall be assigned to each building while it is in use, and a minimum of two hours of custodial time shall be charged to groups renting a school building. This time and any custodial time required to clean the facility after its use shall be charged at the hourly rate established annually by the District. The custodial requirement may be waived by the Superintendent if a community service or civic group is under the direction of a District employee and provides volunteers to set up and clean up the facility. The use of school kitchens for the preparation or serving of food shall be under the supervision of a food service employee. The charge for food service assistance shall be in addition to the building use fee and shall be at the rate established annually by the District.

COMMUNITY RELATIONS
NONSCHOOL USE OF SCHOOL FACILITIES

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Exceptions

Fees shall not be charged when school buildings are used for public meetings sponsored by state or local governmental agencies.

Fees shall not be charged for use by District employee professional organizations. [See DGA]

Required Conduct

Persons or groups using school facilities shall:

1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.