

**Procedures for Sex Offenders**

A visitor to a campus must display his or her driver's license or another form of identification issued by a governmental entity, which contains the person's photograph, to the campus principal or the principal's designee. The District will verify whether a visitor to a campus is a sex offender by way of:

- An electronic database established by the District for the purpose of storing information concerning visitors to campuses;
- Sex offender registration in the computerized central database maintained by the Texas Department of Public Safety as provided by law;
- Any other database accessible by the District; and/or
- Other means deemed satisfactory by the District.

If a visitor to a campus is identified as a sex offender, the District has a responsibility to protect students and staff, respect the rights of the visitor, and abide by public law and any pertinent court orders. To that end, the following actions are recommended should a visitor be identified as a sex offender. However, if the District obtains information that a visitor is a sex offender and not in compliance with laws or court orders applicable to his or her status as a sex offender, the District is not required to adhere to the following actions.

**Visitor Is Not a Parent or Guardian**

If the visitor is not a parent, guardian, or other documented custodian of a student on the campus, the principal or designee will ask the person to immediately leave District property. District security will then be immediately contacted to report the situation.

**Visitor Is a Parent or Guardian**

If the visitor is a parent, guardian, documented custodian, or other family member with a right to see his or her student at the campus and is on District property in the capacity of parent, guardian, documented custodian, or other family member to see his or her student at the campus, the principal or designee will arrange for the visitor to have a chaperone while the visitor is on District property. The chaperone will maintain visual contact with the visitor at all times the visitor is on District property and will ensure the visitor immediately leaves District property after the visitor's purpose for being on the campus concludes. The principal or designee, in complying with campus procedures, may determine to what areas of the campus building(s) the visitor may have access and whether the visitor may visit the classroom.

If a visitor identified as a sex offender is documented as a person who will be dropping off or picking up a student, the principal or designee will make staff members who are responsible for supervising drop off/pick up aware of the person's status. Supervisory staff

members will visually verify that the visitor is dropping off/picking up the correct student.

Safety and security personnel and the associate superintendent for student-support services will be made aware of situations involving sex offenders who are legitimate visitors to a campus. Safety and security personnel will ensure that the visitors are not in violation of any law or court orders through the visitors' presence on the campus.

Parent Volunteer on  
Campus

A sex offender will not serve as a parent volunteer on any District facility.