

- Citizen Participation** The Board shall solicit the advice and counsel of citizens in planning and operating the District. A citizen shall seek solutions to concerns, questions, and problems by following the District's complaint procedures. [See FNG]
- Comments on Items Not on Agenda** At each regular meeting, the Board will set aside 20 minutes to afford the general public an opportunity to speak to the Board on any matter concerning the education of students and the business of the Board that is not listed on the Board agenda. The following shall apply:
1. Persons desiring to address the Board shall sign up on a form provided by the Board. Forms shall be available one hour before the meeting is scheduled to begin. This form must be completed and submitted on the day of the meeting before the scheduled time listed on the agenda for the meeting to begin. Those who sign up shall be allowed to speak in the chronological order in which they signed up.
 2. Each person addressing the Board in a public communication session shall be allowed three minutes in which to make a presentation to the Board. A spokesperson for a group shall be allowed five minutes to make a presentation to the Board. At least one other group member must be present and identified in order for a speaker to be allowed five minutes.
 3. No item listed on the regular agenda shall be discussed during the public communication session.
 4. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.
 5. When the 20-minute time limit is reached, the Board shall proceed to other business, and persons who have not yet spoken shall be rescheduled to the latter part of the meeting in the public communication session. [See BE]
- Agenda Request** The citizen's request to address the Board as an agenda item shall be made in writing through the Superintendent's office at least seven days before the meeting. [See BE] The request shall be addressed to the Board as a whole and shall include the person's name, address, phone number, and the subject matter he or she wishes to discuss. The Superintendent and Board President shall determine the propriety of the request.
- Complaints and Concerns** The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the

person shall be referred to the appropriate policy [see list below] to seek resolution:

Employee complaints: DGBA

Student or parent complaints: FNG

Public complaints: GF

Disruption

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.