

**District-Level
Committee**

In compliance with Education Code 11.251 and 39.055, the District-Level Committee (DLC) shall analyze information related to drop-out prevention and advise the Superintendent in establishing and reviewing the District's educational goals, objectives, and major instructional programs including the District Improvement Plan. The committee shall serve exclusively in an advisory role. The Board President or designee shall meet annually during the school year with the DLC to review the DLC's deliberations.

Chairperson

The committee shall be chaired by the Superintendent or his/her designee.

Meetings

The chairperson of the committee shall set its agenda, and shall schedule at least one public meeting per year. The required meeting shall be held after receipt of the annual district performance report from TEA for the purpose of discussing the performance of the District and the District performance objectives. The meeting(s) shall be at the call of the chairperson. Each campus shall receive a notice and the agenda for each meeting, which shall be posted in a place available to the public.

Composition

The committee's membership shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. At least two-thirds of the elected members from the District and campus professional staff shall be classroom teachers. The remaining professional members shall be nonteaching District- and campus-level staff. For purposes of this policy, District-level staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

The Superintendent or designee must ensure that every attempt is made to have diverse representation on the committee including but not limited to the appointment of additional representatives to the DLC.

Community Input

The Superintendent or designee shall ensure that the District-level committee obtains broad-based community, parent, and staff input and provides information to those persons on a systematic basis.

Elections

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination, selection, or election of representatives on the committee. Nominated employees shall give their consent to serve on the committee before they are eligible for election. Nomination and election shall be conducted in accordance with this policy and administrative regulations. [See also DGA]

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

Terms	District-Level Committee members shall serve staggered two-year terms on the committee. Members shall be elected or selected for the committee based on a rotation schedule designed by the Superintendent to provide for one-half of the membership to change each year.
Vacancy	If a vacancy occurs among the representatives, nominations shall be solicited and an election or selection held for the unexpired term in the same manner as for the annual election. Vacancies among the District/community and business members shall be filled by a process to be determined by the Superintendent.
Other Advisory Groups	The existence of the DLC shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.