

Verification of Age The principal must verify the age of each student enrolling in the District for the first time. If a birth certificate is not available, the principal may accept other documents as proof of a student's age.

Proof of Residence At the time of registration, the parent, guardian, or other person having lawful control of the student under order of a court must present proof of residence in the District in the form of one or more of the following:

1. A recently paid rent receipt.
2. A current lease agreement.
3. The most recent tax receipt indicating home ownership.
4. A current utility bill indicating the address and the adult's name.

In addition, the adult must present a valid Texas driver license or Texas ID card indicating the correct address.

For a student living separate and apart from his or her parent, guardian, or other person having lawful control under order of a court, the adult District resident with whom the student resides must provide proof of residence in the same manner as a parent.

For a nonresident student whose resident grandparent provides a substantial amount of after-school care, the grandparent must provide proof of residence in the same manner as a parent.

Verification of Residence Information District staff in charge of enrollment procedures may require additional documentation when a student's residence status is in question. The Superintendent or designee may verify student's residence information by:

1. Requiring additional mail addressed to the person enrolling the student;
2. Visually inspecting the residence for evidence that the student indeed lives there; or
3. Applying the criteria outlined in the UIL Constitution and Contest Rules.

Exceptions Proof of a student's residency shall be waived in either of the following circumstances:

- Homeless Students Substantial Care*
1. When the student is homeless as defined by law.
 2. When the student is a nonresident for whom a resident grandparent provides a substantial amount of after-school care. As approved by the Board, a substantial amount of af-

ter-school care consists of at least four hours per school day for three or more days during the regular school week.

The age of the student and any special needs or circumstances shall also be considered. The student may continue in enrollment as long as the grandparent provides this level of care.

**Admission
Information**

The District requires completion of a form containing information on each student seeking admission. [See Exhibits A, B, and C, as appropriate] If the student is not living with a parent, guardian, or other person having lawful control of the student, the District will verify the student's reason for establishing a residence separate and apart from the student's parent, guardian, or other person having lawful control of the student under order of a court.

**Designation of
Person Standing in
Parental Relation**

The District will request that a Power of Attorney be provided for any student not currently residing with a parent or guardian. [See Exhibits D and E] The District will establish a time line for the completion and return of the Power of Attorney and a procedure for waiving this request when the Superintendent determines that a student's circumstances preclude compliance.