

**Limit on  
Participation**

Audience participation at a Board meeting is limited to the public comment portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless requested by the presiding officer.

Public Comment

At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Allotted time for each speaker may be reduced if an unusually large number of people wish to speak. The presiding officer shall have the authority to extend total time for public comment at his or her discretion.

No individual presentation shall exceed five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

**Speaker Protocol**

A speaker shall:

1. Submit a speaker participation form to the Superintendent's secretary or designee by the appropriate deadline;
2. Be acknowledged by the presiding officer before publicly speaking;
3. State his or her first and last name and the intended topic;
4. Address the Board only on matters relating to the District;
5. Speak for not more than the time allotted, as described above;
6. Not accrue time from other speakers;
7. Not use profane or vulgar language or engage in scurrilous personal attacks; and
8. Stay in the location designated for public comment.

The presiding officer reserves the right to suspend a speaker's privilege to address the Board if any of these provisions are violated.

Board's Response

Members of the Board may ask clarifying questions but may not otherwise respond to comments except as provided below.

Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliber-

ate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

However, the presiding officer may request that the Superintendent or a member of the Board, if appropriate, follow up with the speaker regarding the information or concern presented to the Board.

**Complaints and Concerns**

The presiding officer or designee shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy. If not, the person shall be referred to the appropriate policy (see list below) to seek resolution:

Employee complaints: DGBA

Student or parent complaints: FNG

Public complaints: GF

**Disruption**

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the presiding officer, any person continues to disrupt the meeting by his or her words or actions, the presiding officer may request assistance from law enforcement officials to have the person removed from the meeting.