Class Changes

The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.

Transfers Between Schools

A student shall be assigned to a school in the attendance area in which he or she resides. Except as permitted by law or by policy, a transfer between schools shall not be approved. In addition, a transfer between schools shall be subject to the availability of space and personnel, educational programs, and the student's attendance and conduct history.

The Superintendent or designee shall be authorized to investigate and approve transfers between schools.

A transfer agreement shall be granted for one regular school year at a time and must be filed each school year.

Exceptions

The District shall recognize the following exceptions.

Children of District Employees

A permanent full-time or part-time District employee who is a resident of the District may submit a request to the Superintendent or designee that his or her child be permitted to transfer.

Peg Students

A student who is zoned to a campus identified on the Public Education Grant (PEG) list may be granted a transfer to a campus with available space. [See FDAA and FDB(LEGAL)]

Siblings in Attendance

A transfer may be granted, based on program needs, if a sibling of a student applicant already attends the requested campus. If a student applicant is no longer in a program, the transfer shall be revoked, and both the applicant and his or her sibling shall be reassigned to the home campus to which they are zoned.

High School Program

A student may apply for a transfer in order to enroll in a program of study not offered at the student's high school of residence. If the transfer is approved, the student shall be required to maintain participation in the program for which the transfer has been granted. If the student withdraws from the program, he or she shall be required to return to his or her home campus at the end of the semester.

Conditions of Transfer

The student's parent shall be responsible for providing transportation.

Revocation of Transfer

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including those for student conduct and attendance, and that violation of the District's rules and regulations may result in revocation of the transfer agreement. An approved transfer for a program change shall be revoked if the student leaves the program.
An appeal shall be made in accordance with FNG(LOCAL), beginning at Level Two.

**Note:** For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.