Parents and other patrons of the District are welcome to visit District schools and attend District events as allowed by District policy. However, each visitor to a school campus shall sign in or check in at the campus main office, list the reason for the visit, and display his or her driver’s license or other government-issued form of photographic identification prior to proceeding elsewhere on campus. This requirement shall apply to parents, social service workers, volunteers, invited speakers, maintenance and repair persons not employed by the District, vendors, representatives of the news media, former students, and any other visitors. This policy shall be available in each campus main office.

[See BBE(LOCAL) for visits to District facilities by Board members.]

Visits to individual classrooms during instructional time shall be permitted only with the principal’s approval and in consultation with the teacher. Such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the classroom environment.

The District may use the computerized central database maintained by the Texas Department of Public Safety or any other database accessible to the District to determine whether a campus visitor is a registered sex offender. Visitor-management technology may also be used to verify this information.

No adult who is required to register as a sex offender may enter or be present upon any District property, regardless of the age of the victim. Except as otherwise provided in this policy, any adult sex offender meeting the above criteria shall be asked to leave District property and law enforcement may be notified.

Where a sex offender is a lawfully registered and qualified voter whose polling place is on District property, he or she may enter such property for early voting or on election day, during polling hours, solely for the purpose of casting his or her vote.

Where a student’s parent, guardian, or other person having lawful control of the student under a valid court order is a sex offender as defined above, that person may only enter on District property under the following limited circumstances:

- To attend a conference, outside of school hours, with school personnel to discuss the student’s academic or social progress, promotion/retention, assignment/reassignment, attendance, participation in school-related activities, or discipline;
- To attend, outside of school hours, an ARD or IEP meeting or other conference where evaluation or placement decisions
may be made respecting the student’s special education services;

- To pick up assignments from the campus main office;
- To transport the student to or from school;
- To attend the student’s high school graduation; or
- To attend any meeting requested by the campus administration.

The individual shall be supervised and accompanied by school personnel at all times and shall sign out at the campus main office upon departure. If the individual is on District property for any other purpose and without permission, he or she shall be subject to removal or arrest.

Should a sex offender parent, guardian, or other person having lawful control of the student under a valid court order seek to enter District property for any other purpose, he or she shall submit a Sex Offender Visitation Request Form [see GKC(EXHIBIT)] and obtain written permission from the Superintendent or designee. Until written permission based on the request form is received, the individual submitting the request shall not enter District property except under the limited circumstances set out above.

The individual shall not be permitted to enter or be present on school property if:

1. The individual's parental rights have been terminated;
2. The individual's presence at school is prohibited by court order or conditions of probation; or
3. The Superintendent determines that the individual poses a unique threat to student safety.

In those cases, communications regarding the student shall be conducted by alternate means, such as telephone, mail, or electronic communication. If the administration determines that a meeting is necessary, an administrator shall identify an appropriate meeting place where students are not present.

Volunteers

No adult sex offender as defined above shall be permitted to serve as a volunteer with the District or participate in school-related activities or field trips.

Contractors, Vendors, and Other Third Parties

Except in an emergency and with approval of the Superintendent or designee, contractors, vendors, or other third parties shall not permit an employee who is a sex offender to enter District property.
It is the contractor's responsibility to check the sex offender registry prior to sending any employee onto District property. [See also CJA]