

STUDENT CONDUCT  
PERSONAL TELECOMMUNICATIONS/ELECTRONIC DEVICES

FNCE  
(EXHIBIT)

The following exhibits are used by the District for paging/electronic devices:

Exhibit A: Notice of Paging/Electronic Device Confiscation – 2 pages

Exhibit B: Request for Return of Paging/Electronic Device Agreement – 1 page



EXHIBIT A

EDGEWOOD INDEPENDENT SCHOOL DISTRICT  
NOTICE OF PAGING/ELECTRONIC DEVICE CONFISCATION

Date \_\_\_\_\_ School \_\_\_\_\_

Administrator \_\_\_\_\_

Student Name \_\_\_\_\_ Home Phone \_\_\_\_\_

Address \_\_\_\_\_ Work Phone \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Type of Device \_\_\_\_\_

Serial # \_\_\_\_\_ Paging/Electronic Device \_\_\_\_\_

Paging Device Company Name \_\_\_\_\_

This form serves as notification of confiscation of a paging/electronic device from the student named above. This confiscation is in compliance with Texas Education Code, Section 37.082 and EISD Board policy FNCE, Telecommunications/Electronic Devices. State law and Board policy FNCE state that a paging device is defined as "a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. Paging devices include wireless, mobile, or portable telephones." Electronic devices include: portable music players such as iPods, MP3 players, and Walk-mans; handheld gaming devices such as Gameboys and PSPs; and other similar devices that may be used to store, record, or play auditory and/or visual information.

**Reclaiming Procedure:**

1. The owner of the paging/electronic device may request the return of the device.
2. The owner must present written proof of ownership and a photo ID, in person, at \_\_\_\_\_, during posted school hours. (Except during EISD designated school holidays; owner will have to wait until the first workday after the holiday.)
3. The owner must complete a Request for Return of Paging/Electronic Device form and sign this form in agreement that subsequent offenses of possessing and/or using a paging/electronic device in violation of Board policy FNCE will not occur. This agreement also indicates that the owner understands that (1) repeated violations regarding the use of paging/electronic devices after parent notification will result in denial of this privilege to the student and (2) students who violate the Board policy shall be subject to established disciplinary measures.
4. Request for return of a paging/electronic device may be made by the owner after two days have elapsed from the date of confiscation. Call \_\_\_\_\_ to confirm that the device is in the possession of the campus and to arrange a time for pickup.

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5. After 30 days, unclaimed devices will be sent to the EISD Police Department and disposed of in accordance with appropriate statutes.

**Fees:**

A \$15 fee for each paging device released will be received by \_\_\_\_\_ to cover administrative costs of processing confiscated paging devices. The fee may be paid either in cash (exact amount) or with a money order.

Date of Paging Device Pickup: \_\_\_\_\_:

Paging/electronic device returned and appropriate fee collected by:

\_\_\_\_\_  
\$15 administrative fee paid by:                      CASH                                      MONEY ORDER

Upon receipt of the paging/electronic device, we acknowledge and understand that should this or any other paging/electronic device be confiscated from the student listed above, that said student will be subject to established disciplinary measures.

Parent/Owner Signature \_\_\_\_\_

Date \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Owner must present this form and a photo ID to claim a paging/electronic device.

EXHIBIT B

EDGEWOOD INDEPENDENT SCHOOL DISTRICT  
REQUEST FOR RETURN OF PAGING/ELECTRONIC DEVICE  
AGREEMENT

I am the owner of the paging/electronic device listed below.

I understand that the paging/electronic device(s) listed below was confiscated pursuant to the Texas Education Code 37.082 and EISD Board policy FNCE, Telecommunications/Electronic Devices, which prohibits the use of such paging/electronic devices by students on school property during the school day, or at school-related events on or off school property.

I agree that subsequent offenses of using a paging/electronic device in violation of EISD Board policy FNCE will not occur. I understand that repeated violations regarding the use of paging/electronic devices after parent notification will result in denial of this privilege to the student. In addition, I understand that students who violate this policy shall be subject to established disciplinary measures.

Date Confiscated \_\_\_\_\_ Offense No. \_\_\_\_\_

\_\_\_\_\_  
Name Address

CIRCUMSTANCES OF RELEASE		
Quantity	Name of Article and Description	Serial No.

\_\_\_\_\_  
Released To Mailing Address

\_\_\_\_\_  
Released By Approved By

\_\_\_\_\_  
RECEIVED THE ABOVE-DESCRIBED PROPERTY  
\_\_\_\_\_

\_\_\_\_\_  
Signature Mailing Address

\_\_\_\_\_  
Driver's License Number Phone Date