

**Campus Improvement Committee**

A campus improvement committee (CIC) shall be established on each campus to assist the principal. The committee shall meet for the purpose of implementing planning processes and site-based decision making in accordance with Board policy and administrative procedures and shall be chaired by the principal.

The committee shall serve exclusively in an advisory role except that each CIC shall approve staff development of a campus nature.

**Campus Performance Objectives**

Each principal shall be responsible for the development of campus performance objectives. These objectives shall be formulated annually in accordance with a schedule established by the District, shall support the District's educational goals and objectives, and shall be specific to the academic achievement of students served by the campus. The Board shall review and approve campus performance objectives.

**Waivers**

The principal shall be responsible for ensuring that no campus-initiated decision violates rule, law, or policy, unless the campus has obtained a waiver. [See BQB(LEGAL) preceding and BF]

Except as prohibited by law [see BF], a campus may apply to the Board for a waiver of a local policy. An application for a waiver must state the achievement objectives of the campus and the reasons for requesting the waiver.

**Communications**

The principal or designee shall ensure that the CIC obtains broad-based community, parent, and staff input, and provides information to those persons on a systematic basis. Communication shall include, but not be limited to, the following:

1. Copies of minutes of CIC meetings distributed to all members and posted at the campus.
2. Information regarding the work of the committee shared with the PTA through newsletters or at meetings.

**Composition**

The committee shall represent campus-based professional staff, parents, businesses, and the community. Two-thirds of the District and campus professional staff shall be classroom teachers. The remaining one-third shall be professional nonteaching District- and campus-level staff. For purposes of this policy, District-level professional staff shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff.

Parents

The committee shall include at least two parents of students currently enrolled within the District, selected in accordance with administrative procedures. [See BQB(LEGAL)]

PLANNING AND DECISION-MAKING PROCESS  
CAMPUS-LEVEL

BQB  
(LOCAL)

Community Members	The committee shall include at least two community members, selected in accordance with administrative procedures that provide for adequate representation of the community's diversity. All community member representatives must reside in the District.
Business Representatives	The committee shall include at least two business representatives, selected in accordance with administrative procedures that provide for adequate representation of the community's diversity. Business member representatives need not reside in nor operate businesses in the District.
Professional Staff	Members of the professional staff who serve on the CIC shall be selected through an election process specified in administrative regulation.
<b>Elections</b>	An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee. Nominated employees shall give their consent to serve on the committee before they are eligible for election. Nominations and elections shall be conducted in accordance with this policy and administrative regulations.
<b>Terms</b>	Representatives shall serve staggered two-year terms. After the initial election or selection, representatives shall draw lots, within each representative category, to determine the length of initial terms.
<b>Vacancy</b>	A vacancy during a term shall be filled for the remainder of the term by election or selection as appropriate for the category.
<b>Meetings</b>	The committee shall meet at the call of the principal. The principal shall set the agenda for each meeting. All meetings shall be held outside the regular school day.