

**Calculation**

The District shall include in the calculation of class rank grades earned in all high school credit courses regardless of when the credit was earned.

**Weighted Grade System**

The District shall categorize and weight courses in accordance with provisions of this policy.

Level III

Eligible AP and dual credit courses designated in the student handbook shall be categorized and weighted as Level III courses.

Level II

Eligible Pre-AP courses and other courses locally designated as honors courses in the student handbook shall be categorized and weighted as Level II courses.

Level I

All other eligible courses shall be designated as Level I courses.

Weighted Numerical Grade Average

The District shall assign weights to semester grades and shall calculate a weighted numerical grade average in accordance with the following scale:

Category	Weight
Level III	multiplied by 1.2
Level II	multiplied by 1.1
Level I	multiplied by 1.0

The District shall record unweighted numerical grades on student transcripts.

Transferred Grades

When a student transfers grades for properly documented courses, the District shall assign weight to those grades based on the categories and grade weight system used by the District if the same courses are offered to the same class of students in the District.

**Local Graduation Honors**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank at the end of the fifth six-week grading period of the senior year. The average of the fourth and fifth six-week grades shall be used as the semester grade for this purpose.

For the purpose of applications to institutions of higher education, the District shall also calculate class ranking as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class ranking for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Valedictorian and  
Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second highest ranking, respectively. To be eligible for such recognition, a student must:

1. Have been continuously enrolled in the District high school for the four semesters immediately preceding graduation;
2. Have completed the Recommended Program or the Advanced/Distinguished Achievement Program for graduation; and
3. Be graduating after exactly eight semesters of enrollment in high school.

*Breaking Ties*

In case of a tie in weighted numerical grade averages, the District shall apply the following methods, in this order, to determine recognition as valedictorian or salutatorian:

1. Compute the weighted numerical grade average to a sufficient number of decimal places until the tie is broken.
2. Compare the number of weighted courses taken by each student involved in the tie.
3. Compare scores on standardized college entrance tests, if the same tests were taken by all students involved in the tie.

If the tie is not broken after applying these methods, the District shall recognize all students involved in the tie as sharing the honor and title.