

**Emergency  
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; and
3. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

**Firearms**

Purpose

The Board adopts these provisions regarding firearms to address concerns about effective and timely response to emergency situations at a District school, including: invasion of a school by an armed outsider; a hostage situation; actions of a student who is armed and poses a direct threat of physical harm to himself, herself, or others; and similar circumstances.

Authorization

Pursuant to its authority under state law, the Board may authorize the Superintendent to choose specific District employees and Board members to possess certain firearms at school and at school-sponsored or school-related events and at Board meetings.

Selection and authorization of employees shall be in compliance with this policy and any other applicable rules and regulations of the District. The Superintendent shall issue written authorization to an approved employee. Any duties performed by an employee under this policy shall be considered within the course and scope of his or her employment. The Superintendent shall develop administrative regulations regarding firearms, including the storage of firearms, the use of firearms in an emergency situation, and other guidelines related to the use and possession of firearms on District property.

The authorization for a specific employee to possess a firearm under this policy shall be automatically revoked if the employee is placed on administrative leave or separates from employment with the District, regardless of the reason. In addition, the Superintendent shall have the authority to revoke at any time a specific employee's or Board member's authorization to possess a firearm under this policy.

Employee and Board member participation in this safety program shall be voluntary and shall not be a requirement for any position of employment with the District.

SAFETY PROGRAM/RISK MANAGEMENT  
EMERGENCY PLANS

CKC  
(LOCAL)

Handgun Licensees	<p>Only a District employee or Board member who maintains a current license to carry a handgun, in accordance with state law, shall be eligible for authorization to possess a firearm on District property.</p> <p>A District employee who is a handgun license holder but who has not been specifically authorized by Board action under this policy shall not be permitted to possess a firearm on school property except in accordance with the limited provisions of DH(LOCAL).</p>
Training	<p>Each District employee and Board member who is authorized to possess a firearm on District property shall, at the District's expense, complete additional training as outlined by the Superintendent.</p>
Permitted Ammunition	<p>Only District-approved ammunition shall be permitted in firearms authorized to be on District property.</p>
Storage and Security	<p>Any employee authorized to possess a firearm on District property is responsible for properly storing and securing the firearm as directed by the Superintendent. Failure to properly store and secure the firearm as directed by the Superintendent may result in adverse employment action, up to and including termination of employment.</p>
Other Law and Policy	<p>This policy does not alter or otherwise amend District policies regarding legal prohibitions on weapon possession by others, including students and visitors, on District property or at District-sponsored activities.</p>