

Superintendent's Authority

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

Related Employees

Supervision

A District employee shall not supervise an employee who is a relative. A relative within the third degree of consanguinity or the second degree of affinity (as defined in policy DBE) of a certified administrator or other District employee in a supervisory capacity shall not be assigned to a position under either direct or indirect supervision of the campus administrator or supervisory employee.

Assignment

Administrative personnel shall not be assigned to the same school as a family member. Family shall be defined to include, for purposes of this provision only, wife, husband, son, daughter, brother, sister, mother, father, grandmother, grandfather, grandson, granddaughter, mother-in-law, father-in-law, sister-in-law, and brother-in-law.

Current Employees

A person employed prior to the effective date of the assignment provision shall not be affected by the terms of that provision insofar and only insofar as it may relate to his or her current position of employment or assignment; however, the provision shall be applicable to all future positions or assignment of any person currently employed by the District or employed by the District in the future.

Campus Assignments

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

Supplemental Duties

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

ASSIGNMENT AND SCHEDULES

DK
(LOCAL)

**Work Calendars and
Schedules**

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.