

**Test Security**

The District shall comply with all procedures published by TEA in its annual test administration manuals with regard to test security and confidentiality. The Superintendent shall be responsible for ensuring that:

1. Procedures are developed to ensure the security and confidentiality of state assessments in compliance with all requirements established by TEA.
2. District and campus testing personnel are trained in test security and confidentiality, as well as test administration procedures, in accordance with TEA's published requirements.
3. Any violation of the state's security or confidentiality procedures is reported to TEA in accordance with established procedures.

TEA's *Test Security Supplement* shall serve as the "best practices" document to guide the District in the implementation of this policy.