

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

District / Campus Committee	In compliance with Education Code 11.251, the District/Campus Committee shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major District-wide classroom instructional programs identified by the Board or its designee. The committee shall serve exclusively in an advisory role except that the committee shall approve staff development.
Chairperson	As the only nonteaching professional employee in the District, the Superintendent shall be the Board's designee, shall serve as the nonteaching professional and District-level representative, and shall be chairperson of the committee.
Meetings	The chairperson of the committee shall set its agenda, and shall schedule at least two meetings per year; additional meetings may be held at the call of the chairperson.
Duties of Committee	The committee shall perform duties as described in BQA(LEGAL).
Communications	<p>The Superintendent or designee shall ensure that the committee obtains broad-based community, parent, and staff input and provides information to those persons on a systematic basis. Communications may include, but not be limited to:</p> <ol style="list-style-type: none">1. Articles regarding the work of the committee in District publications and on the District web page.2. News releases to the local media regarding the work of the committee.3. Periodic reports on the work of the committee that may be posted on campus bulletin boards.
Composition	The committee shall be composed of members who shall represent professional staff, parents, businesses, and the community.
Parents	The committee shall include two parents of students currently enrolled in the District, selected in accordance with administrative procedures. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition, and shall solicit volunteers. [See BQA(LEGAL)]
Community Members	The committee shall include two community members selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate, and shall solicit volunteers. Community representatives must reside in the District.

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Business Representatives	The committee shall include two business representatives, selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate, and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.
Professional Staff	All classroom teachers in the District shall serve on the committee.
Vacancy	If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election.
Other Advisory Groups	The existence of the committee shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.
Performance Objectives	Performance objectives shall be formulated annually in accordance with a schedule established by the District, shall support the District's educational goals and objectives, and shall be specific to the academic achievement of students served. The Board shall review and approve performance objectives.
Waivers	District leadership shall ensure that no campus-initiated decision violates rule, law, or policy, unless a waiver has been obtained by the committee [see BQA(LEGAL) and BF]. Except as prohibited by law [see BF], the Board may grant a waiver of a local policy. An application for a waiver must state the achievement objectives and the reasons for requesting the waiver.