

**Staff Development  
Equivalency**

With the Superintendent's or principal's prior approval, professional and paraprofessional personnel may attend conventions, conferences, workshops, and seminars on weekends, holidays, summer vacation, or other noninstructional time and be credited with staff development hours.

Employees who wish to be excused from a scheduled staff development activity shall submit a request to the principal and present evidence of attendance and participation in approved activities not less than two days before the scheduled staff development activity.