

**Grade Dispute  
Resolution**

This policy is applicable to all students, including a student who receives a failing grade based upon scholastic dishonesty and the student's faculty member is not seeking suspension of the student under the Code of Student Conduct. This policy is not applicable, however, to a student who wishes to appeal a temporary or final grade resulting from allegations of scholastic dishonesty and for whom suspension is sought under the Code of Student Conduct in this manual. No student may drop a course if an allegation of scholastic dishonesty is pending in the course or if the student has received a failing grade in the course based upon scholastic dishonesty.

Students who wish to dispute a credit course grade may sequentially follow the steps below, unless the dispute is resolved at a preceding step:

1. Discuss the dispute with the instructor who awarded the grade.
2. Discuss the dispute with the appropriate division dean.
3. Appeal, in writing, to the appropriate vice president.
4. Appeal, in writing, to the president of the college, whose decision is final.

A student shall receive a written response within ten working days after a written appeal. The appropriate faculty member shall be notified in writing regarding the resolution of the matter. A grade dispute shall not be considered later than the end of the semester following the semester in which the grade was awarded. In a summer session, the dispute must be initiated not later than the end of the following fall semester.

By law, the Board is not required to take any action concerning a grade dispute but is required to listen if the grade dispute is presented at a public meeting.