

Authority

The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, sexual orientation, or ancestral language.

A District resident senior student who becomes a nonresident during the school year may continue in attendance for the remainder of the school year.

A District resident student in kindergarten through grade 11 who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.

Transfer Requests

A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time. The application is available online at <http://www.chisd.net>.

Factors

In approving or denying transfer admission, the Superintendent or designee shall consider availability of space and instructional staff, as well as the student's:

- Disciplinary history;
- Academic record; and
- Attendance records.

The application and admissions process shall comply with all applicable federal and state laws, including but not limited to, 42 U.S.C. 12132; 29 U.S.C. 794; 34 C.F.R. 104.4(a).

A transfer shall not be approved that would limit the educational opportunities of resident students.

Providing false information shall result in the application being denied. False information discovered after enrollment may result in revocation of the transfer at the discretion of the Superintendent or designee.

Assignment

Should there be more nonresident students requesting admission than spots available, selection for admittance shall be based on a lottery system as well as the following characteristics of each applicant, in the following order of priority:

1. A resident of the attendance area of the requested school.
2. A child who is attending the school in question.

3. A student who has a sibling currently enrolled at the requested school.
4. A child of a resident District employee.
5. A resident of the District residing outside the attendance area of the requested school.
6. A child of a nonresident District employee.
7. The child of a parent, guardian, or other person having sworn educational authority who resides outside the District and pays Cedar Hill property taxes or who works for a business that pays Cedar Hill property taxes.
8. A nonresident student.

A student, once accepted as a nonresident transfer, shall be permitted to complete enrollment in the school specified in the transfer application. A change in schools shall require a new application for transfer.

**Transfer
Agreements**

A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District, including, but not limited to, those for student conduct and attendance. Violation of the terms of the agreement may result in a transfer request being denied the following year.

Transportation

A transfer student's parent shall be responsible for the student's transportation. The District is not required to provide transportation to or from the student's district of residence.

Tuition

If the District charges tuition, the amount shall be set by the Board, within statutory limits.

Waivers

The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]

Nonpayment

The District may initiate withdrawal of students whose tuition payments are delinquent.

Appeals

Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.