

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

DISTRICT-LEVEL
COMMITTEE

In compliance with Education Code Section 11.251, the District-level committee shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major Districtwide classroom instructional programs identified by the Board or its designee. The committee shall serve exclusively in an advisory role except that the committee shall approve staff development, in accordance with minimum standards developed by the Commissioner of Education, of a Districtwide nature.

CHAIRPERSON

The Superintendent of Schools shall be the Board's designee who shall appoint the committee's chairperson from among the committee's members. The Superintendent of Schools shall meet with the committee periodically.

MEETINGS

The chairperson of the committee, in consultation with the Superintendent of Schools or designee, shall set its agenda, which must be based on the areas noted in statute [see BQA(LEGAL)] and District goals. Meetings shall be held four times per year; additional meetings shall be held at the call of the Superintendent of Schools. All committee meetings shall be held during the regular school day and shall not be open to the public, except for the annual public meeting held in conjunction with a regularly scheduled Board meeting after receipt of the District-level performance report.

DUTIES OF
COMMITTEE

The committee shall perform duties as described in BQA(LEGAL).

COMPOSITION

The committee shall be composed of at least 15 members who shall represent campus-based professional staff, District-level professional staff, parents, businesses, and the community. At least two-thirds of the elected professional staff representatives must be classroom teachers and the remaining staff representatives shall include both campus- and District-level professional staff members. The Superintendent of Schools or designee shall develop procedures for:

1. The selection of parents to the District-level and campus-level committees, and
2. The selection of community members and business representatives to serve on the District-level committee in a manner that provides for appropriate representation of the community's diversity.

For purposes of this policy, "District-level professional staff" shall be defined as professionals who have responsibilities at more than one campus, including, but not limited to, central office staff. [See BQA(LEGAL) for the definition of "parent" and "community member"]

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Business member representatives need not reside in nor operate businesses in the District.

ELECTIONS

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the committee. [See also DGA(LEGAL) and (LOCAL)] The Classroom Teacher Organization shall continue to function as a consulting body representing the memberships of employee associations/organizations with respect to wages, hours, and working conditions under applicable laws of the state, which are not part of the requirements of the planning and decision-making committees.

The consent of each nominee shall be obtained before the person's name may appear on the ballot. Election of the committee shall be held in the fall of each school year at a time determined by the Board or its designee. Nomination and election shall be conducted in accordance with this policy and administrative regulations.

TERMS

Representatives shall serve staggered two-year terms and may serve additional terms with the approval of the Superintendent of Schools. After the initial election or selection, representatives shall draw lots, within each representative category, to determine the length of initial terms.

VACANCY

If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election.

OTHER ADVISORY
GROUPS

The existence of the District-level committee shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.