

Relation to Essential Knowledge and Skills

The District shall establish instructional objectives that relate to the essential knowledge and skills for grade-level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that each student's performance indicates the level of mastery of the designated District objectives.

Guidelines for Grading

The Superintendent or designee shall ensure that each campus or instructional level develops guidelines for teachers to follow in determining grades for students. These guidelines shall ensure that grading reflects a student's relative mastery of an assignment and that a sufficient number of grades are taken to support the grade average assigned. Grades shall not be reduced for disciplinary reasons except in the case of an unexcused absence, a late assignment, or academic dishonesty. Guidelines for grading shall be clearly communicated to students and parents.

The District shall permit a student who meets the criteria detailed in the grading guidelines a reasonable opportunity to redo an assignment or retake a test for which the student received a failing grade.

Progress Reporting

The District shall issue grade reports/report cards in accordance with a published grading cycle on a form approved by the Superintendent or designee. Performance shall be measured in accordance with this policy and the standards established in EIE.

Teachers shall give to the parent or guardian written notice of students' academic grades, grades based on standards of behavior (citizenship), and attendance. If a student's level of achievement for the grading period is below the level required for course credit, the grade notice shall state the need for a conference between the teacher and the parent. If the notice is not returned to the school, the school shall notify the parent.

Interim Reports

Interim progress reports may be issued at the teacher's discretion; however, notice of a student's consistent unsatisfactory performance shall be issued in accordance with law.

Conferences

In addition to conferences scheduled on the campus calendar, conferences may be requested by a teacher or parent as needed. Elementary teachers shall have two parent conferences during a school year, once in the fall semester and once in the spring semester. Secondary teachers shall designate a time for at least one parent conference for each student during the school year.

**Academic
Dishonesty**

A student found to have engaged in academic dishonesty shall be subject to grade penalties on assignments or tests and disciplinary penalties in accordance with the Student Code of Conduct. Academic dishonesty includes cheating or copying the work of another student, plagiarism, and unauthorized communication between students during an examination. The determination that a student has engaged in academic dishonesty shall be based on the judgment of the classroom teacher or another supervising professional employee, taking into consideration written materials, observation, or information from students.