

**Consistent  
Application for  
Graduating Class**

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

**Calculation**

Class rank shall only be communicated to students in the top ten percent of each class. Class rank shall not be recorded on student transcripts. The District shall provide to each student in the top ten percent a certificate of class rank containing the student's specific numerical rank out of the specific total class size.

In accordance with administrative regulations, the District shall release a student's class rank for purposes associated with admission or participation in designated programs or District activities.

For students in the graduating classes of 2020, 2021, 2022, 2023, and 2024, the District shall include in the calculation of class rank semester grades earned in all high school credit courses, as designated in appropriate District publications, taken in the following core subject areas only: English, mathematics, science, social studies, and languages other than English. This shall include semester grades earned in distance learning courses or through credit by examination, with or without prior instruction.

Beginning with students in the graduating class of 2025, the District shall include in the calculation of class rank semester grades earned in the high school credit courses, as designated in appropriate District publications, taken at any grade level in the following core subject areas only: English, mathematics, science, social studies, and languages other than English. This shall include semester grades earned in distance learning courses or through credit by examination, with or without prior instruction.

The calculation shall include failing grades.

**Reporting Period**

After each class rank calculation period, students in the top ten percent shall be told their exact class rank. The lowest weighted grade point average (GPA) earned by a student currently in the top ten percent of the class shall be communicated to all students in the class after each calculation period.

**Weighted Grade  
System**

**Categories**

*Level IV*

The District shall categorize and weight eligible courses as Level IV, Level III, Level II, and Level I in accordance with provisions of this policy and as designated in appropriate District publications.

Eligible Advanced Placement (AP), some International Baccalaureate (IB), and other designated courses shall be categorized and weighted as Level IV courses.

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*Level III* Eligible honors courses, dual credit courses, some IB courses, and other designated courses shall be categorized and weighted as Level III courses.

*Level II* All other eligible courses not categorized at Level IV, Level III, or Level I courses shall be categorized and weighted as Level II courses.

*Level I* Eligible local credit courses shall be categorized and weighted as Level I courses.

Weighted Grade Point Average The District shall convert semester grades earned in eligible courses to grade points, in accordance with the following chart, and shall calculate a weighted GPA:

Grades	Level IV	Level III	Level II	Level I
97–100	6.0	5.5	5.0	4.0
94–96	5.8	5.3	4.8	3.8
90–93	5.6	5.1	4.6	3.6
87–89	5.4	4.9	4.4	3.4
84–86	5.2	4.7	4.2	3.2
80–83	5.0	4.5	4.0	3.0
77–79	4.8	4.3	3.8	2.8
74–76	4.6	4.1	3.6	2.6
71–73	4.4	3.9	3.4	2.4
70	4.2	3.7	3.2	2.2
Below 70	0	0	0	0

**Dual Credit Courses** A student who earns a D (below 70) in a dual credit course shall not receive high school credit for the course. Passing grades from dual credit courses shall be converted to grade points in accordance with the following:

A	5.5
B	4.9
C	4.3
D	0

**Transferred Grades** When a student transfers semester grades for courses that would be eligible under the Level II or Level I categories and the District has accepted the credit, the District shall include the grades in the calculation of class rank.

When a student transfers semester grades for courses that would be eligible to receive additional weight under the District's weighted grade system, the District shall assign additional weight to the grades based on the categories and grade weight system used by the District only if a similar or an equivalent course is offered to the same class of students in the District.

[See FD(LEGAL) and (LOCAL) for provisions addressing international transcripts.]

**Local Graduation Honors**

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank in accordance with this policy and administrative regulations by using grades available at the time of calculation at the end of the fall semester of the senior year.

Grades received in December for dual credit courses shall also be included in the calculation.

Valedictorian and Salutatorian

The valedictorian and salutatorian shall be the eligible students with the highest and second highest rank, respectively. To be eligible for this local graduation honor a student must:

1. Have been continuously enrolled in a District high school for the four semesters immediately preceding graduation;
2. Have no more than five pass/fail grades, documented in accordance with administrative regulations, on his or her transcript;
3. Be graduating after exactly eight semesters of enrollment in high school; and
4. Have completed the foundation program with the distinguished level of achievement.

*Breaking Ties*

In case of a tie in weighted GPAs, after calculation to the ten-thousandths place (four decimals), the District shall apply the following methods, as indicated for each District high school, to determine recognition as valedictorian or salutatorian.

Coppell High School

The following criteria shall be used sequentially to the extent necessary to break a tie at Coppell High School:

1. Counting the number of Level IV courses successfully completed.
2. Computing the weighted GPA of all Level IV courses successfully completed.

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If the tie remains unbroken, coaledictorians shall be declared, and no salutatorian shall be recognized. Should a tie remain for salutatorian, all those tying shall be recognized.

New Tech High  
@ Coppell

The following criteria shall be used sequentially to the extent necessary to break a tie at New Tech High @ Coppell:

1. Counting the number of AP courses successfully completed.
2. Computing the weighted GPA of all AP courses successfully completed.
3. Ranking the evaluation of the Senior Capstone.

If the tie remains unbroken, coaledictorians shall be declared and no salutatorian shall be recognized. Should a tie remain for salutatorian, all those tying shall be recognized.

**Top Ten Percent  
Graduates**

For purposes of recognition as a top ten percent graduate, the District shall rank students meeting the following criteria before all other students. To be eligible for this honor, a student must:

1. Have been continuously enrolled in a District high school for the four semesters immediately preceding graduation;
2. Have no more than five pass/fail grades, documented in accordance with administrative regulations, on his or her transcript;
3. Be graduating after exactly eight semesters of enrollment in high school; and
4. Have completed the foundation program with the distinguished level of achievement.

**Honor Graduates**

The District shall recognize as an honor graduate each student who has earned a cumulative weighted GPA of at least 5.0.

**Highest-Ranking  
Graduate**

The student meeting the local eligibility criteria for recognition as the valedictorian shall also be considered the highest-ranking graduate for purposes of receiving the honor graduate certificate from the state of Texas.