

**Student Illness** Procedures shall be established by the administration to ensure that proper attention is given to any student who becomes ill during the course of a school day.

**Accidents Involving Students** Emergency procedures shall be established by the administration to ensure proper attention for any student injured at school. Records shall be maintained on all accidents that require the attention of a medical doctor.

**Emergency Treatment Forms** Each year, students and parents shall complete and sign a form that provides emergency information and authorizes school officials to obtain emergency medical treatment, as provided by law.

**Administering Medication** No employee shall give any student prescription medication, non-prescription medication, herbal substances, anabolic steroids, or dietary supplements of any type unless the employee is authorized by the Superintendent or designee and the medication is administered as described below.

In order to administer prescription or nonprescription medication, the medication shall be in the original container and be properly labeled. The medication shall be given according to dosage label.

All medication, prescription or nonprescription, brought to school shall be in a properly labeled bottle. A properly labeled prescription bottle is a bottle with a pharmacy label. All nonprescription medication must be in its original container with the original label and student's name.

Medication in unlabeled bottles, baggies, and the like shall not be accepted.

In accordance with Nurse Practice Act, Texas Code, Section 217.11, the school nurse has the responsibility and authority to refuse to administer medications that in the nurse's judgment are not in the best interest of the student.

Medication, prescription or nonprescription, shall be accompanied with a written request from the parent and/or legal guardian stating that the school has permission to administer the medication. All prescription drugs to be administered at school for longer than 15 days must be accompanied by a written request signed and dated by the prescribing physician and the parent and/or legal guardian requesting this service.

Written request for dispensing medication must include the following:

- Date, student's name, name of medication, and dosage.

WELLNESS AND HEALTH SERVICES  
MEDICAL TREATMENT

FFAC  
(LOCAL)

- Specification of the time the medication is to be administered (number of times per day or hourly intervals).
- Signature of parent and/or legal guardian.

Medication shall be properly stored in the clinic in a locked container. No student may have prescription or nonprescription drugs in his or her possession on school grounds during school hours unless prior arrangements are made with school personnel (e.g., inhalers for asthmatics).

Exceptions

Employees authorized by the Superintendent or designee may administer to students:

*Provided by  
Parent*

1. Prescription medication in accordance with legal requirements, for a period of up to 15 days. [See FFAC(LEGAL)] A written request by a physician or other health-care professional with authority to write prescriptions shall be required when the medication must be administered for a longer period.
2. Nonprescription medication, upon a parent's written request, when properly labeled and in the original container.
3. Herbal substances or dietary supplements provided by the parent and only if required by the Individualized Education Program or Section 504 plan of a student with disabilities.

*Provided by  
District*

4. Nonprescription medication provided on an emergency basis by the District and consistent with:
  - a. Protocols established by the District's medical advisor who must be licensed to practice medicine in the state of Texas; and
  - b. Parental consent given on the emergency treatment form.

**Psychotropics**

Except as permitted by Education Code 38.016, an employee shall not:

1. Recommend to a student or a parent that the student use a psychotropic drug;
2. Suggest a particular diagnosis; or
3. Exclude the student from a class or a school-related activity because of the parent's refusal to consent to psychiatric evaluation or examination or treatment of the student.