

COMMUNITY RELATIONS  
NONSCHOOL USE OF SCHOOL FACILITIES

GKD  
(LOCAL)

<b>Scope of Use</b>	Use of District facilities shall be restricted to the following types of organizations:
Class A	District student organizations, District PTAs, District booster clubs, UIL competitions, alumni organizations, or any other District student-based educational organizations.
Class B	Nonprofit organizations (501 tax-exempt groups) not charging an admission, soliciting, or collecting funds.
Class C	Nonprofit organizations who charge admission, solicit, or collect funds.
Class D	Individual organizations and businesses who operate for profit. The District reserves the right to determine in which classification any group, individual, or organization will be placed.

Approval shall not be granted for any purpose that would damage school property or to any group that has damaged District property.

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**Note:** See the following policies for other information regarding facilities use:

- Use by employee professional organizations: DGA
- Use of facilities for school-sponsored and school-related activities: FM
- Use by noncurriculum-related student groups: FNAB
- Use by District-affiliated school-support organizations: GE

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**Nonprofit Fund-Raising** The District shall permit nonprofit organizations to conduct fund-raising events on District property when these activities do not conflict with school use or with this policy.

**For-Profit Use** The District shall permit individuals and for-profit organizations to use its facilities for financial gain when these activities do not conflict with school use or with this policy.

**Scheduling** Requests for nonschool use of District facilities shall be considered on a first-come-first-served basis.

Academic and extracurricular activities sponsored by the District shall always have priority when any use is scheduled. [See FM] The Superintendent or designee shall have authority to cancel a scheduled nonschool use if an unexpected conflict arises with a District activity.

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<b>Approval of Use</b>	The Superintendent or designee is authorized to approve use of any District facility.
Exception	No approval shall be required for nonschool-related recreational use of the District's unlocked, outdoor recreational facilities, such as the track, playgrounds, tennis courts, and the like, when the facilities are not in use by the District or for a scheduled nonschool purpose.
Emergency Use	In case of emergencies or disasters, the Superintendent may authorize the use of school facilities by civil defense, health, or emergency service authorities.
<b>Use Agreement</b>	Any organization or individual approved for a nonschool use of District facilities shall be required to complete a written agreement indicating receipt and understanding of this policy and any applicable administrative regulations, and acknowledging that the District is not liable for any personal injury or damages to personal property related to the nonschool use.
<b>Fees for Use</b>	The District shall establish and publish a schedule of fees that shall apply based on the following classifications.
Class A Use	Organizations classified as Class A above may use school facilities at no charge.
Class B Use	Youth service organizations classified as Class B that are sponsored by nonprofit organizations and organizations with joint use agreements may use cafeterias or elementary activity centers during school operational hours of 3:00 p.m. to 9:00 p.m. at no charge, provided that no additional custodial cleanup is needed or overtime of District staff is incurred. If use is outside this time frame or for any facility not listed herein, an additional established fee for utilities and custodial service shall be required.
Class C, D Use	All other organizations classified as C and D shall be charged user fees to cover utility costs. A supervisory fee and custodial fees may be assessed when deemed necessary by the District. All charges and or fees are subject to change from time to time at the sole discretion of the Board; however, the Board shall not alter or change any existing fee or rental agreement.
Exceptions	Fees shall not be charged when school buildings are used: <ol style="list-style-type: none"><li>1. For public meetings sponsored by state or local governmental agencies: or</li><li>2. By District employee professional organizations. [See DGA]</li></ol>
<b>Required Conduct</b>	Persons or groups using school facilities shall:

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1. Conduct business in an orderly manner.
2. Abide by all laws and policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms, and the use of tobacco products on school property. [See GKA]
3. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.

All groups using school facilities shall be responsible for the cost of repairing any damages incurred during use and shall be required to indemnify the District for the cost of any such repairs.