

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

Districtwide Student Improvement Council	In compliance with Education Code 11.251, the Districtwide Student Improvement Council shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major Districtwide classroom instructional programs identified by the Board or its designee. The council shall serve exclusively in an advisory role except that the council shall approve staff development of a Districtwide nature.
Chairperson	The chairperson shall be elected yearly from the membership of the Council.
Meetings	The chairperson shall prepare the agenda with input from the membership and shall schedule at least four meetings per year; additional meetings may be held at the call of the chairperson. All council meetings shall be held outside of the regular school day.
Duties of Council	The council shall perform duties as described in BQA(LEGAL).
Composition	The council shall be composed of three teacher members from each high school, two teacher members from each junior high school, one teacher member from each middle school, one teacher member from each elementary school, and one teacher member from the special sites, collectively. There shall be seven nonteaching campus-based professional employees from throughout the District. There shall be two District-level administrators. The District-level membership shall consist of District-level nonteaching professionals. Members shall be nominated by and elected from the District-level professional staff. At all times at least two-thirds of the elected professional staff shall be classroom teachers.
Community Input	The Superintendent or designee shall ensure that the District-level council obtains broad-based community, parent, and staff input and provides information to those persons on a systematic basis. Methods of communication shall include, but not be limited to, periodic meetings to gather input and provide information on the work of the council. These meetings shall be advertised in District publications and through the media.
Parents	The council shall include eight parents of students currently enrolled within the District, selected in accordance with administrative procedures. The Superintendent shall, through various channels, inform all parents of District students about the council's duties and composition, and shall solicit volunteers. [See BQA (LEGAL)]
Community Members	The council shall include four community members selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the council and are

provided the opportunity to participate, and shall solicit volunteers. All community member representatives must reside in the District.

**Business
Representatives**

The council shall include three business people, selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the council and are provided the opportunity to participate, and shall solicit volunteers. Business member representatives need not reside in nor operate businesses in the District.

Elections

An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of representatives on the council. [See also DGA]

The consent of each nominee shall be obtained before the person's name may appear on the ballot. Election of the council shall be held in the fall of each school year at a time determined by the Board or its designee. Nomination and election shall be conducted in accordance with this policy and administrative regulations.

Terms

Representatives shall serve staggered three-year terms and shall be limited to two consecutive terms on the council. After the initial election or selection, representatives shall draw lots, within each representative category, to determine the length of initial terms.

Vacancy

If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election.

**Other Advisory
Groups**

The existence of the District-level council shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.