

Philosophy	The Board believes public education plays an essential role in students reaching their full potential. Therefore, the District shall provide an efficient admissions process and appropriate placement, welcoming to all eligible students.
Enrollment Forms	A student's parent, legal guardian, or other person having lawful control shall complete enrollment forms, and provide updates to the student record when necessary or when requested by the District. A student who has reached age 18 is deemed an adult under Texas law and shall be permitted to complete enrollment forms.
Proof of Residency	At the time of initial enrollment, or according to a scheduled administrative review, the parent, guardian, or other person having lawful control of a student shall present proof of residency. The District may investigate residency as necessary.
Minor Living Apart	A minor living apart is a person who is under the age of 18 and has established a separate residence in the District apart from his or her parent, guardian, or other person having lawful control and has established the person's presence in the District.
Person Standing in Parental Relation	A minor student residing in the District but whose parent, guardian, or other person having lawful control [see FD(LEGAL)] does not reside in the District shall present a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code assigning responsibility for the student in all school-related matters to an adult resident of the District.
Misconduct	A minor student living apart who has engaged in misconduct that results in any of the consequences identified in FD(LEGAL) shall not be permitted to attend a District school.
Exceptions	Based on an individual student's circumstance, the Superintendent shall have authority to grant exceptions to the requirement for a power of attorney or authorization agreement and to the exclusion for misconduct.
Extracurricular Activities	The Superintendent or designee shall determine whether a minor student living apart is present in the District for the primary purpose of participating in extracurricular activities.
Nonresident Student in Grandparent's After-School Care	<p>The parent and grandparent of a nonresident student requesting admission [see FD(LEGAL)] shall provide to the Superintendent or designee the required information on the grandparent's residency and submit a form provided by the District to document the extent of after-school care to be provided by the grandparent. [See FD Exhibit]</p> <p>The Superintendent or designee shall have authority to approve or deny such admissions requests in accordance with this policy.</p>

“Accredited” Defined	For the purposes of this policy, “accredited” shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the commissioner of education.
Grade-Level Placement— Accredited Schools	<p>The parent, guardian, or other person having lawful control of a student enrolling in a District school from an accredited public, private, or parochial school shall provide evidence of the prior schooling outside the District.</p> <p>The student shall be placed initially at the grade level reached elsewhere, pending observation by school personnel assigned by the school principal. On the basis of these observations and results of district assessment tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.</p>
Grade-Level Placement— Nonaccredited Schools	<p>A student enrolling in a District school from a nonaccredited public, private, or parochial school, including a homeschool, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:</p> <ol style="list-style-type: none">1. Results on assessments, which may be administered by appropriate District personnel.2. Recommendation of the sending school.3. Prior academic record.4. Chronological age and social and emotional development of the student.5. Other criteria deemed appropriate by the principal.
Transfer of Credit— Accredited Texas Public Schools	Credit toward state graduation requirements earned in an accredited public school district in Texas shall be transferable and recognized by the District.
Transfer of Credit— Other Accredited or Nonaccredited Schools	Before recognizing credit in a course earned in an accredited non-public school, an accredited school outside of Texas, or a nonaccredited school, appropriate personnel shall evaluate a student’s records and transcript. The District may require the student to demonstrate mastery of the content or use alternative methods to verify course content for the award of credit.
Transfer of Credit— Transition Assistance	<p>In accordance with law, when a student who is identified as homeless or in substitute care enrolls in the District, the District shall assess the student’s available records and other relevant information to determine transfer of credit for subjects and courses taken prior to enrollment.</p> <p>[See EI]</p>

**Persons Age 21
and Over**

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law. [See FD(LEGAL)]

Graduates

A person who has received a diploma from any public or private school, including a school outside the United States, shall not be admitted into any District school. [See FD(LEGAL)]

Any District student who receives a diploma from any public or private school, including a school outside the United States, during the school year shall be withdrawn from school as of the date the diploma was issued or the day after the date the diploma was issued.

Withdrawal

A parent or guardian wishing to withdraw a minor student shall complete the required paperwork to school personnel which includes projected location (school) of enrollment and date. A student who is 18 or older may submit withdrawal paperwork to school personnel without a parent or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL).]