

District Site-Based Committee	In compliance with Education Code 11.251, the District Site-Based Committee shall advise the Board or its designee in establishing and reviewing the District's educational goals, objectives, and major District-wide classroom instructional programs identified by the Board or its designee. The committee shall serve exclusively in an advisory role except that the committee shall approve staff development.
Chairperson	The Superintendent shall be the Board's designee, serve as the District-level representative, and serve as chairperson of the committee.
Meetings	The chairperson of the committee shall set its agenda and shall schedule at least two meetings per year; additional meetings may be held at the call of the chairperson.
Communications	The Superintendent or designee shall ensure that the committee obtains broad-based community, parent, and staff input and provides information to those persons on a systematic basis. Methods of communication may include, but are not limited to, articles regarding the work of the committee in District publications and on the District's website.
Composition	The committee shall be composed of members who shall represent professional staff, parents, businesses, and the community. At least two-thirds of the professional staff representatives shall be classroom teachers. The remaining employee representatives shall be professional nonteaching staff.
Professional Staff	The committee shall include classroom teachers and nonteaching professional employees. Each representative shall be nominated by and elected from the representative grouping.
Parents	The committee shall include at least two parents of students currently enrolled in the District, selected in accordance with administrative procedures. The Superintendent shall, through various channels, inform all parents of District students about the committee's duties and composition and shall solicit volunteers. [See BQA(LEGAL)]
Community Members	The committee shall include at least two community members selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that community residents are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Community representatives must reside in the District.

PLANNING AND DECISION-MAKING PROCESS
DISTRICT-LEVEL

BQA
(LOCAL)

Business Representatives	The committee shall include at least two business representatives selected by a process that provides for adequate representation of the community's diversity, in accordance with administrative procedures. The Superintendent shall use several methods of communication to ensure that area businesses are informed of the committee and are provided the opportunity to participate and shall solicit volunteers. Business representatives need not reside in nor operate businesses in the District.
Elections	<p>An employee's affiliation or lack of affiliation with any organization or association shall not be a factor in either the nomination or election of the employee to the committee. [See DGA]</p> <p>The consent of each nominee shall be obtained before the person's name may appear on the ballot. Election of the committee shall be held in the fall of each school year at a time determined by the Board or its designee. Nomination and election shall be conducted in accordance with this policy and administrative regulations.</p>
Terms	Representatives shall be elected or selected annually and shall not be limited as to the number of consecutive terms they may serve on the committee.
Vacancy	If a vacancy occurs among the representatives, nominations shall be solicited and an election held or selection made for the unexpired term in the same manner as for the annual election.
Other Advisory Groups	The existence of the committee shall not affect the authority of the Board or its designee to appoint or establish other advisory groups or task forces to assist it in matters pertaining to District instruction.
Performance Objectives	Performance objectives shall be formulated annually in accordance with a schedule established by the District, shall support the District's educational goals and objectives, and shall be specific to the academic achievement of students served. The Board shall review and approve performance objectives.
Waivers	<p>District leadership shall ensure that no campus-initiated decision violates rule, law, or policy, unless a waiver has been obtained by the committee. [See BQA(LEGAL) and BF]</p> <p>Except as prohibited by law [see BF], the Board may grant a waiver of a local policy. An application for a waiver must state the achievement objectives and the reasons for requesting the waiver.</p>