

TRANSPORTATION MANAGEMENT

CJ
(LOCAL)

MODES OF
TRANSPORTATION

Modes of transportation used for student travel shall include, but not be limited to, cars, vans, and buses. Travel arrangements for student groups shall be made in accordance with administrative regulations and procedures. In exceptional cases where personal cars are used for student travel, the drivers shall be regular faculty and staff of the College District and the driver shall ensure that the vehicle meets state safety standards and has standard seatbelts.

DRIVER
REQUIREMENTS

A request for student travel driver form shall be submitted ten working days in advance of any trip in which students are involved. A driver who is transporting students in College District-owned or -leased vehicles must:

1. Be an employee of the District (or be approved in advance by a College District administrator).
2. Hold a valid driver's license appropriate for the vehicle to be driven. A driver of a commercial motor vehicle must have a commercial driver's license.
3. Have an acceptable driving record (this will be determined ahead of time by checking the driver's record).

SAFETY STANDARDS

The driver shall ensure that the number of passengers does not exceed the designed capacity of the vehicle and that each passenger is secured by a safety belt, if provided.

DRIVER FATIGUE

A driver shall not begin driving if fatigued and shall not drive for more than two consecutive hours without taking a five- to ten-minute break or relief from driving.