

<b>Transfer Requests</b>	In general, a nonresident student shall not be permitted to attend District schools.
Exceptions	A resident student who becomes a nonresident during the last 12 weeks of a school year shall be permitted to continue in attendance for the remainder of the school year.
<i>Resident Who Becomes a Nonresident</i>	
Seniors	A nonresident senior student who was a resident of the District and attended the same District high school during the preceding three years shall be allowed to continue to attend that high school until the student graduates provided academic, disciplinary, and attendance records are satisfactory.
<i>Nonresident District Employee</i>	A nonresident full-time employee may request that his or her child be admitted into District schools, for as long as the employee works for the District, by completing an online application. Transfers may be granted by the Superintendent or designee for one regular school year at a time. Application shall be made no later than April 1 for the following school year. Transfers shall not be approved at other times except for new employees or in cases of hardship as determined by the Superintendent or designee. A student becomes ineligible for transfer when the employment relationship ends. A transfer student shall be allowed to complete the school year in progress when the employment terminates but is not eligible to attend District schools the following school year.
<i>Contract for Purchase</i>	With written approval from the Superintendent or designee, a nonresident student may be admitted into District schools at the beginning of a semester, if the following are met: <ol style="list-style-type: none"><li>1. The student's parent/guardian has a home under construction within the boundaries of the District;</li><li>2. The student's parent/guardian has signed the contract for the purchase of the home, and the home is scheduled and intended to be completed and occupied within the semester. A rental or lease agreement shall constitute a residence if the rented or leased property is declared as the legal domicile of the parent/guardian; and</li><li>3. The student's parent/guardian agrees to provide all needed transportation to the student.</li></ol>
Authority to Approve Transfers	For the reasons listed above, the Superintendent is authorized to accept or reject any transfer request, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.

Factors

In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history records, academic records, and attendance records.

If approved, a transfer shall be granted for one regular school year at a time, on a tuition-free basis. Transfer requests shall be submitted on the District transfer form no later than April 1. Untimely requests shall not be considered.

The transfer application shall notify the transfer student that he or she must follow all rules and regulations of the District. Violation of the District's rules and regulations may result in a transfer request not being approved the following year.

Assignments

The Superintendent or designee shall assign an interdistrict transfer student to an appropriate District school. Assignment shall be based on District need rather than student or parent preference. Criteria used by the Superintendent to determine assignment shall include:

1. The impact of additional students on a particular campus; and
2. Any other consideration affecting campus placement.

Children of nonresident employees shall be assigned to the campus nearest to the employee's place of work that has space available, as determined by the appropriate assistant superintendent or designee.

Assignments shall be reviewed annually to determine the impact on the District. The annual review shall also include a report indicating the number of students transferred and the schools to which they were assigned.