

INSTRUCTIONAL GOALS AND OBJECTIVES
SITE-BASED DECISION MAKING

The Alief Independent School District Shared Decision-Making Plan of Action was developed by a Restructuring Task Force and approved by the Board in July 1992. The purpose of establishing this representative process is to involve those most affected by decisions in the decision-making process. The council may be used to advise and/or make recommendations to the principal in the following areas:

AREA	WHO SHOULD COORDINATE	WHO SHOULD BE INCLUDED	WHO SHOULD DECIDE
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GOAL SETTING/SCHOOL ORGANIZATION

POLICY/LAW DUE PROCESS	Instruction Dept.	Instruction Dept. Campusadministration SDC EIC Board	District interprets Campus recommends and evaluates
INSTRUCTIONAL GOALS AND PHILOSOPHY	Instruction Dept.	Instruction Dept. Campusadministration SDC Teachers EIC Board	District coordinates District philosophy/beliefs and mission Campus determines campus focus, goals, and objectives
ORGANIZATION OF INSTRUCTION Pupil/teacher ratios Credits/electives Summer school Special programs	Instruction Dept.	Instruction Dept. Campusadministration SDC EIC Board	District coordinates and audits federal, state, and District mandates and requirements Campus responds to needs of students
ADMINISTRATION Testing Boundaries	District function	District function	District function

CURRICULUM/STAFF DEVELOPMENT

PROGRAMS	Content coordinators Instruction Dept. Campusadministration SDC	Content coordinators Instruction Dept. Campusadministration SDC Dept. chairs/team leaders Specialists Teachers Community Parents Board	District provides direction Campus provides on-site implementation and addresses individual campus needs
CURRICULUM	Content coordinator	Content coordinator Curriculum committee Dept. chairs/team leaders Specialists Teachers Consultants Campusadministration	District writes curriculum guides Campus writes curriculum units and daily plans

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EAB
(EXHIBIT)

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CURRICULUM/STAFF DEVELOPMENT (continued)

TEXTBOOKS	Content coordinator	Content coordinator Textbook committee Dept. chairs/team leaders Specialists Teachers Campus administration	District adopts from state list Campus selects supplemental resource books and books for special populations
STAFF DEVELOPMENT	Content coordinators Campus administration	Content coordinators Campus administration Dept. chairs/team leaders Specialists Teachers Consultants SDC	District provides direction Campus provides on-site implementation and addresses individual campus needs

BUDGETING

BUDGET PROCESS	Business Dept.	Business Dept. Instruction Dept. Campus administration SDC Dept. chairs/team leaders Teachers Content coordinators Superintendent Board President	Business Dept. Human Resources Div. Instruction Dept. Principals/SDC Dept. chairs/team leaders Board
		<u>District determines</u>	<u>Campus determines</u>
Personnel costs		Funds allocated	How units used
Instructional material		Funds allocated	How used
Travel		Funds allocated	How used
Capital outlay		Funds allocated	Need
Capital improvement		District priority	Need
Extracurricular activities		Jointly with campuses	Recommendations
Budget incentives		Funds allocated	How used
FIXED ASSETS	District function	District function	District function
DISBURSEMENTS	District function	District function	District function
INSURANCE	District function	District function	District function

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AREA	WHO SHOULD COORDINATE	WHO SHOULD BE INCLUDED	WHO SHOULD DECIDE
HUMAN RESOURCES/STAFFING			
PERSONNEL UNITS	Human Resources Div.	Human Resources Div. Instruction Dept. Campus administration	District determines number allocated Campus determines how units are used
RECRUITMENT/STAFFING	Human Resources Div.	Human Resources Div. Campus administration Teachers Central administration	District recruits and screens applicants Campus interviews/ recommends appropriate candidate(s)
EMPLOYEE BENEFITS	Human Resources Div.	Staff advisory councils Insurance committee Other staff representatives	Board
PERSONNEL RECORDS	District function	District function	District function