

FACILITIES CONSTRUCTION

CV  
(LOCAL)

**Compliance with Law**

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

**Selection of Architects**

The Board shall approve the selection of the architect for each construction project for which architectural fees are estimated at \$50,000 or more.

**Construction Contracts**

The competitive sealed proposal process shall be deemed the project delivery/contract award method providing the best value to the District on construction projects. The Board may adopt another project delivery/contract award method only if, prior to advertising, the Superintendent recommends and the Board approves a different method that is believed to provide a better value to the District in that particular case. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts, including contracts with vendors procured through cooperative purchasing, valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH(LEGAL) and (LOCAL) and CBB(LEGAL)]

**Change Orders**

Each change order permitted by law that increases or decreases the total authorized contract amount shall be approved by the Board prior to any changes being made in the approved plans or the actual construction of the facility. If the Superintendent, however, determines that such prior approval unreasonably delays construction, the change orders shall be ratified by the Board at the earliest opportunity.

**Project Administration**

All construction projects shall be administered by the Superintendent or the assistant superintendent of support services. The Superintendent, assistant superintendent of support services, and internal auditor shall maintain a checklist for various stages of each construction project for periodic monitoring. Internal audit shall test projects and checklists at intervals determined in cooperation with the audit committee.

The Superintendent shall keep the Board informed concerning construction projects and also shall provide information to the general public.

**Final Payment**

On construction work, final payment shall not be made until the work has been completed and accepted by the Superintendent or assistant superintendent of support services.