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| Public Use | The Board permits public use of designated school facilities for educational, recreational, civic, or social activities, when these activities do not conflict with school use or with this policy. |
| General | School classrooms, cafeteriums, auditoriums, gymnasiums, play-fields, competition fields, and swimming pools shall be available for community use under conditions prescribed or permitted by law and in accordance with this policy and administrative regulations. Schools shall be available rent-free on school days for use as polling places. |
| Approval of Use | <p>Scheduling of and contracting for the use of a facility shall be through the Operations Office.</p> <p>Approval shall not be granted for any purpose that would damage school property or to groups that are known to have damaged other rented property.</p> <p>[See CNB regarding nonschool use of District vehicles and FNAB regarding student group use of school facilities]</p> |
| Emergencies or Disasters | The Superintendent or designee may authorize the use of school facilities by civil defense officials in the case of emergencies, unsafe weather conditions, or disasters. |
| Use Classifications | <p>Student and parent organizations sponsored by the District shall have use of buildings without charge under the supervision of the principal.</p> <p>Senior citizen organizations composed primarily of District residents shall not be charged for facilities used when a custodian is regularly on duty.</p> <p>Youth organizations composed entirely of students within the District shall not be charged for facilities used between the time of student dismissal and 5:00 p.m. on school days.</p> <p>Other than those uses specified above, the specified school facilities shall be available for rental to the following in priority order and at fees established by the administration:</p> <p> Classification I Nonprofit groups and activities as per Internal Revenue Service (IRS) designation</p> <p> Classification II For-profit groups</p> |
| Use of Special Equipment | Use of school audiovisual equipment, pianos, and computers shall not be included in facility use/rental. |
| Required Conduct | <p>Organizations using school facilities shall:</p> <ol style="list-style-type: none">1. Conduct their business in an orderly manner. |

2. Abide by all laws and District policies, including but not limited to those prohibiting the use, sale, or possession of alcoholic beverages, illegal drugs, and firearms and the use of tobacco products on school property.
3. The use of all tobacco products, including but not limited to snuff, dip, chewing tobacco, cigarettes, cigars, and pipe tobacco, shall be prohibited on District property and in all District buildings at all times including functions sponsored by the District or one of its schools.
4. Make no alteration, temporary or permanent, to school property without prior written consent from the Superintendent.
5. Adhere to administrative regulations related to the consumption of food.

Members of the general public who violate the standards of required conduct above shall be subject to consequences ranging from a verbal warning to removal from the premises.

Release of Liability

Organizations or individuals using school facilities shall release the District, its Board members and employees from liability for personal injury and/or damages to personal property. All groups using school facilities shall be responsible for the cost of damages incurred during their use.