

The District shall apply the same rules for class rank calculation and local graduation honors to all students in a graduating class, regardless of the school year in which a student entered grade 9 or the graduation program under which a student completes requirements for graduation.

Calculation

The District shall include in the calculation of class rank semester grades earned in all high school credit courses taken in grades 9–12, except as excluded in this policy.

Exclusions

The calculation of class rank shall exclude grades earned in a course for which a pass/fail grade is assigned.

Weighted Grade System

The District shall categorize and weight courses as Advanced and Regular, in accordance with provisions of this policy.

Advanced Courses

Eligible Advanced Placement (AP) courses, Tomball Advanced Program (TAP) courses, and dual credit courses shall be categorized and weighted as Advanced courses.

Regular Courses

All other eligible courses shall be categorized and weighted as Regular courses.

Weighted Numerical Grade Average

The District shall assign weights to semester grades and shall calculate a weighted numerical grade average in accordance with the following:

Category	Weight
Advanced	plus 15
Regular	plus 0

The District shall record unweighted numerical grades on student transcripts.

Transferred Grades

When a student transfers grades for properly documented courses, the District shall assign weight to those grades based on the categories and grade weight system used by the District; however, the District shall award Advanced weight, as applicable, only if the same courses are offered to the same class of students in the District.

Local Graduation Honors

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank at the end of the fall semester of the senior year. No grades from the spring semester shall be used in the calculation to determine local graduation honors.

For the purpose of applications to institutions of higher education, the District shall also calculate class rank as required by state law. The District's eligibility criteria for local graduation honors shall apply only for local recognitions and shall not restrict class rank for the purpose of automatic admission under state law. [See EIC(LEGAL)]

Honor Graduates

The District shall recognize as honor graduates all students whose weighted numerical grade averages comprise the top ten percent of the students in the graduating class, as follows:

- Summa cum laude—top two percent
- Magna cum laude—next three percent (three–five percent)
- Cum laude—remainder of the top ten percent (six–ten percent)

Breaking Ties

In case of a tie in weighted numerical grade averages, the District shall apply the following methods, in this order, to determine class rank:

1. Compute the weighted numerical grade average to the hundred-thousandths place, i.e., five places behind the decimal point.
2. Compare the number of Advanced courses taken by each student involved in the tie.
3. Calculate to the hundred-thousandths place a weighted numerical grade average using only Advanced courses.