

<b>Attendance Areas</b>	<p>Attendance areas (also called attendance zones) for District schools shall be established by the Board.</p> <p>The purpose of establishing attendance areas shall be to:</p> <ol style="list-style-type: none"><li>1. Maintain the neighborhood school concept;</li><li>2. Prevent, reduce, and eliminate overcrowding;</li><li>3. Allow for future growth;</li><li>4. Keep distances traveled by students as short as possible;</li><li>5. Minimize the need for student transportation; and</li><li>6. Allow campuses to house students safely and provide adequate services to all students.</li></ol>
<b>Student Assignment</b>	<p>Students shall attend school in the attendance zone in which they reside unless enrolled in a magnet school, assigned to another school through an enrollment capping procedure or special program placement, assigned to another school for disciplinary reasons, or approved for continued enrollment or transfer at another campus.</p>
<b>Temporary Student Assignment</b>	<p>A student shall be allowed to attend a school other than the campus of the attendance area in which the student resides if all of the following criteria are met:</p> <ol style="list-style-type: none"><li>1. The parent has entered into a contract to construct, purchase, or lease a residence in the requested attendance area and provides the District a copy of the executed contract;</li><li>2. The parent and student shall begin occupying the residence during the school semester in which the temporary assignment is sought; and</li><li>3. The parent can provide documented proof of the expected move-in or occupancy date.</li></ol> <p>A student who resides in another school district and who is allowed a temporary student assignment due to home construction, purchase, or lease shall be required to pay tuition from the first day of enrollment if the student does not occupy the new residence within the semester in which the temporary assignment was granted.</p> <p>A student who fails to meet move-in date requirements may be denied a continued temporary student assignment.</p>
<b>Change of Student Residence Within District</b>	<p>A student whose place of residence changes from one attendance area within the District to another attendance area within the District during the school year may be permitted to finish the school</p>

year at the school in which the student began. In approving continued enrollment, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records. If the student wishes to continue enrollment beyond the school year, the student or parent must follow the policies and procedures that govern intradistrict transfers. [See FDB]

**Change of Student Residence Outside of District**

A student whose place of residence changes from within the District to another school district during the school year may be permitted to finish the semester at the school in which the student began. In approving continued enrollment, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records. If the student wishes to continue enrollment beyond the semester, the student must follow the policies and procedures that govern inter-district transfers and may be required to pay tuition. [See FDA]

**Changing Attendance Area Boundaries**

School attendance areas shall be kept as stable as possible. However, adjustments or changes shall be made whenever the District determines that there is a need to balance student loads among schools for efficient use of facilities or when it is determined to be in the best interest of the students involved. In considering attendance area changes, the best interests of all students in the District shall take precedence over the convenience or interest of students in any one school.

**Attendance Zone Decision Principles**

The following principles shall be among the factors considered in making attendance area changes where feasible:

1. Work toward common feeder patterns throughout the District.
2. Attempt to assign entire neighborhoods to the same school(s).
3. Consider students' proximity to campuses and promote safe and reasonable walking zones to encourage healthier students.
4. Utilize projected student enrollment and capacity as principle measures of determining efficient use of educational facilities.

**Attendance Zone Committee**

The Board may take action regarding attendance zones without empaneling a committee or the Board may appoint a committee comprised of District parents, staff, or community members to study new attendance zone recommendations.

If the Board chooses to empanel an attendance zone committee prior to making boundary changes, each of the seven Board members shall appoint an equal number of individuals to serve on the committee.

The committee shall select a spokesperson to present information to the Board on behalf of the committee. The spokesperson may be selected at any time after the second meeting of the committee.

**Attendance Zone  
Development  
Process**

All attendance zone recommendations shall be considered using the attendance zone decision principles in this policy.

If the Board empanels an attendance zone committee, the following process provisions apply:

1. District administration shall develop a minimum of two possible attendance zone maps, including demographic and other pertinent information for the attendance zone committee's consideration.
2. Committee members shall study the maps and information and seek clarification of any questions they may have before developing a recommendation to provide the Board. The administration shall assist the committee in receiving written public input and communicating information regarding the development of a recommendation.
3. The Board shall conduct at least two public forums to gather input regarding the committee recommendation. The forums shall be conducted at sites convenient to the patrons affected by the proposed changes.
4. An announcement that the District is seeking public input regarding proposed attendance zone changes at public forums shall be publicized through available media and District communication resources. This policy does not require the District to purchase an advertisement for the purposes of soliciting public input. Principals of the schools affected shall assist in notifying area patrons.

**Attendance Zone  
Approval Process**

Following study and discussion of the attendance zone committee recommendations, if applicable; consideration of feedback garnered from public forums, if applicable; and deliberation of any recommendations from the Superintendent, the Board shall take appropriate action with respect to the establishment of school attendance boundaries.