

La Joya ISD
108912

EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
PRE-EMPLOYMENT REVIEWS

DBAA
(EXHIBIT)

Table of Contents

[Exhibit A–Internal District Computer Security Incident Reporting Form](#)

[Exhibit B–Texas Department of Public Safety Computer Security Incident Reporting Form](#)

Exhibit A—Internal District Computer Security Incident Reporting Form

Note: This form is to be used at the District level for reporting and tracking a computer security incident involving criminal history records information. See Exhibit B for reporting requirements to the Texas Department of Public Safety.

Name of person reporting incident (*print*): _____

Date of report (mm/dd/yyyy): _____

Date of incident (mm/dd/yyyy): _____

Name of person to whom report was submitted (*print*): _____

Phone: _____

E-mail: _____

Location(s) of incident: _____

Area(s) affected: _____

Method of detection: _____

Description of incident: _____

Actions taken in response to the incident: _____

Submit copies of this form to Raul Gonzalez, Chief of Police, as soon as possible but no later than _____ (*cite time period*) of the time of detection.

Exhibit B–Texas Department of Public Safety Computer Security Incident Reporting Form

Note: To report a computer security incident to the Texas Department of Public Safety (DPS) involving criminal history record information, a District must use the online [incident response form](#)ⁱ provided by the DPS's Criminal Justice Information Service (CJIS) Security Office.

ⁱ Texas Department of Public Safety Criminal Justice Information Service (CJIS) Security Office:
https://www.cjisportal.com/TX/noncrim/launchpad/cjisdocs/docs.cgi?cat_id=3