

SUNDOWN INDEPENDENT SCHOOL DISTRICT
REQUEST FOR USE OF SCHOOL FACILITIES
INFORMATION TO BE INCLUDED ON FORM

1. Date of request. _____
2. Organization making request. _____
3. Organization representative making request. _____
4. Facilities requested. _____
5. Number of individuals attending. _____
6. Date requested. _____
7. Beginning time of request. _____
8. Ending time of request. _____

TO BE COMPLETED BY THE PERSON RESPONSIBLE
FOR COMMUNITY USE OF SCHOOL FACILITIES

9. Will a supervisor be required? _____
10. Will a custodian be required? _____
11. Will there be a charge for use of facilities? _____