

Gifts from the Public The Superintendent or designee may accept any bequest or gift of money or property that has a value of \$5,000 or less on behalf of the District. Gifts or bequests of money or property with a value in excess of \$5,000 shall be examined and evaluated by the Superintendent or designee, and a recommendation shall be made to the Board regarding acceptance or rejection. The gift shall become the sole property of the District for its use and disposition. All gifts shall be given to the District and not to a particular school. At the discretion of the Superintendent or designee, the gift may be used in a particular school.

**Criteria for
Acceptance**

The Superintendent or designee shall examine and evaluate offers of gifts to the District and shall report to the Board when the gifts:

1. Have a purpose consistent with the District's purpose, mission, and strategic plan.
2. Place no restrictions on the school program.
3. Do not restrict the District's choice of products and services necessary for operation.
4. Do not conflict with policies or actions of the Board or public law.
5. Do not require extensive District maintenance.
6. Do not add to staff load.
7. Do not begin a program that the Board would be unwilling to take over when the gift or grant funds are exhausted.
8. Do not bring unreasonable or hidden costs to the District.

**Grant Application
Process**

The Superintendent or designee is authorized to act as an agent of the District to apply on behalf of the Board for any and all private, community, corporate, foundation, federal, or state funds as the Superintendent deems appropriate for the District's existing programs and operations, when the grants:

1. Have a purpose consistent with the District's purpose, mission, and strategic plan.
2. Place no restrictions on the school program.
3. Do not require the endorsement of a business product.
4. Do not conflict with policies or actions of the Board or public law.
5. Do not require extensive District maintenance.

OTHER REVENUES
GIFTS AND SOLICITATIONS

CDC
(LOCAL)

No District expenditures to participate with such a grant shall exceed the amounts specifically allowed under the District budget as approved by the Board.

[See CB]

Solicitations

An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply with relevant state and federal law and any District administrative regulations.

All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District.

Web-Based
Solicitations

An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the employee's supervisor before using the name or image of the District, a campus, or any student.